

Dawn Roberts
Dumfries and Galloway Council
Council Offices
English Street
Dumfries
DG1 2DD

30th December 2024

Dear Ms Roberts,

**Progress Update Review (PUR) Final Report:
Dumfries and Galloway Council, Licensing Board, and South West of Scotland
Transport Partnership (SWestrans)**

Thank you for your authority's submission of a Progress Update Review (PUR) for assessment and comment by the Public Records (Scotland) Act 2011 Assessment Team. We commend participation by authorities in undertaking, and reporting on, regular self-assessments and reviews of their records management arrangements. We anticipate that through uptake of the PUR tool, a stronger sense of collaboration and mutual support will be achieved between authorities and the Assessment Team. This will continue to enhance the culture of records management across Scotland's public authorities.

The Assessment Team has now evaluated the submission and consider that Dumfries and Galloway Council, Licensing Board, and South West of Scotland Transport Partnership (SWestrans) continue to take their statutory obligations seriously and are working to bring all the elements of their records management arrangements into full compliance with the Act and fulfil the Keeper's expectations.

I enclose the Assessment Team's findings in the accompanying Report. We would welcome you publishing this Report as an indication of the good work and progress your authority is making in its record management arrangements and to aid colleagues by sharing good practice with other authorities. The National Records of Scotland will publish the Report on its website in due course.

The PUR process is offered to all public authorities each year on the anniversary of the agreement of their Records Management Plan. Dumfries and Galloway Council, Licensing Board, and South West of Scotland Transport Partnership (SWestrans) can therefore expect to receive its next PUR invitation in February 2025.

Yours sincerely,



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