

Dumfries and Galloway Council's Place Planning Privacy Notice

Who are we?

Dumfries and Galloway Council are the data controller of your personal information. This means we decide why and how we will process your personal information. This privacy notice will provide you with the information you need to know about what we will do with the personal information you provide us with.

Why are we collecting your personal information and why?

The Council is collecting your name and contact details to enable us to be able to contact you regarding your request for support with developing a Local Place Plan.

What is the legal ground for collecting your personal information?

The legal grounds for collecting your information is for consent. Without your personal contact details, we will not be able to contact you in connection with your request for support with developing a Local Place Plan.

Who will we share your personal information with and why?

We will not share your contact details with any other organisation out with Dumfries and Galloway Council and will only use them for the purposes described above. We will only make contact with you regarding your request for developing a Local Place Plan.

How long will we keep your personal information for?

Your information will be held in the Council for 5+ years, following which we will seek your agreement to renew consent.

What are your rights?

You have the right to:

- Be informed about how your personal information will be used
- Access your personal information
- Withdraw consent where the legal ground for collecting your personal information is consent
- Rectify your personal information, which means they have the right to request the Council to correct any inaccuracies.
- Request deletion of your personal information where the Council no longer has a legal ground to hold your information.
- Request that the processing of your personal information is restricted
- Data portability, this means you can securely move your personal information from one IT place to another
- Object to the Council processing your personal information
- Know when the processing of your personal information is subject to automated-decision making and profiling

What are your responsibilities to protect your personal information?

It would be helpful if you change your telephone number, email or house address, to contact us and we can update your personal information.

Our contact details

Dumfries and Galloway Council

Council H.Q.

English Street

Dumfries and Galloway Council DG1 2DD

contact@dumgal.gov.uk

0303 333 3000

The contact details of the Council's Data Protection Officer

Data Protection Officer

Council Headquarters

English Street

DG1 2DD

dataprotection@dumgal.gov.uk

01387 260315