

GUIDANCE AND CRITERIA

DUMFRIES AND GALLOWAY REGIONWIDE COASTAL BENEFIT FUND

Fund objectives

Dumfries and Galloway Regionwide Coastal Benefit Fund has been established to invest funds from the region's allocation of net revenue from Scottish Crown Estate marine assets out to 12 nautical miles.

Criteria

Applications should:

- demonstrate tangible benefits to the economy and/or safety, health and wellbeing of coastal communities.
- demonstrate their contribution to the Council Priorities and Commitments ([click here](#)); and the Climate Emergency Declaration and Action Plan ([click here](#)).
- demonstrate support from the residents of coastal communities for the project.

Eligibility

Applications must

- be for new projects, which includes feasibility studies for new initiatives.
- detail the full project costs and can be for capital and/or revenue costs
- be for projects that are expected to use the funding award within a 12-month period
- benefit communities that have a coastline - this is deemed to be within the following Community Council boundaries:
 - Auchencairn
 - Borgue
 - Buittle Parish
 - Caerlaverock
 - Cairnryan
 - Colvend & Southwick
 - Cree Valley
 - Cummertrees & Cummertrees West
 - Dalbeattie
 - Dundrennan
 - Eastriggs, Dornock & Creca
 - Garlieston
 - Gatehouse of Fleet
 - Gretna & Rigg
 - Isle of Whithorn
 - Kingholm Quay
 - Kirkbean
 - Kirkcolm
 - Kirkmabreck
 - Kirkmaiden
 - Leswalt
 - New Abbey
 - Old Luce
 - Port William

- Portpatrick
- Royal Burgh of Annan
- Royal Burgh of Kirkcudbright & District
- Ruthwell & Clarencefield
- Southernness
- Stoneykirk
- Stranraer
- Troqueer Landward
- Whithorn
- Wigtown & District

Applications must not

- be for any current projects or the ongoing running costs of an organisation. (Existing organisations can apply for new projects and activities however)

Eligible applicants:

Applications can be submitted from public and third sector organisations.

Public Sector organisations are required to evidence that the project/activity is in addition to its statutory duties and is not filling any funding gap/pressures.

Third Sector organisations require to have a constitution and appropriate governance and financial arrangements in place, proportionate to the value of the application.

All applicants must be active in our Council's area and spend any agreed funding such that it benefits people in coastal communities in our Council's area.

How much can you apply for?

It is intended that £250k of the Fund will be allocated to project(s) that each have a value of more than £5k, with the Scoring Framework weighted to support large/strategic projects that each have a value of more than £50k; with £50k for small projects that have a value of less than £5,000. However, depending on the applications received this balance may be varied and the remaining balance of the Fund will be allocated as required.

Searching for match funding opportunities which may be appropriate for your project can be done with the free funding search tool at www.fundingscotland.com.

[Third Sector, Dumfries & Galloway](#) may also be able to assist you with sourcing funding.

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Monitoring and reporting

There will be a six month and end of year monitoring form required which will inform an annual report to the Communities Committee. The monitoring information sought will include the number of people who benefitted from your project/initiative.

Consistent with normal practice any funds not allocated within the 12-month period or used for the stated purpose may be required to be returned to the Council for reallocation.

Awards of more than £10k will be allocated a lead officer who will provide ongoing support and monitoring throughout the project

Decision-making process

On receipt of completed applications by **5pm on 23 March 2020** there will be a compliance check of the constitution, governance and financial arrangements and then applications will be scored by an inter-service officer panel using a Scoring Framework.

The Social Value Engine will be used as part of the assessment of large/strategic project applications of £50k or more. In order for the officer panel to complete the Social Value Assessment, applicants must submit additional information using the Social Value Assessment Form.

The officer panel will submit a report to the Communities Committee on 21 April 2020 with recommendations for awards. The awards are made at the Members discretion.

If your funding application is successful, you will be required to sign a form to state that you accept our award conditions before we make any payment to you.

Filling in your application form

- Please click on the relevant boxes and type your answers in full.
- Fill in the whole form.
- Please don't state 'See attached' as an answer to any question.
- Please don't attach additional papers or continuation sheets other than the supporting evidence required.
- Explain in full any technical or specialist terms that you use. Please avoid the use of abbreviations.

- When you've finished the form, please sign the declaration page.
- Applications should be emailed or posted to the address below.
- Please avoid submitting printed originals unless you have to – if you do please enclose a stamped addressed envelope for their return.
- We can't process your application or submit it for consideration until you have provided all the necessary documents (including the Social Value Assessment Form for applications requesting £50k or more) and all sections on the form are completed, so please use the checklist to make sure you've done this. If you're not sure about anything give us a call to discuss it.
- You should keep a copy of the completed application form and any documents to support your application in case you need them in the future.

Help and advice

If you need help or have any questions, please contact your local Ward Officer, you can find their contact details [HERE](#).

Alternatively, please contact:

Derek Hextall, Ward Officer

Telephone: **01387 260026**

Email: CoastalBenefitFund@dumgal.gov.uk

Submitting your application form

Please email your completed form to:
CoastalBenefitFund@dumgal.gov.uk

Or you can post your completed form to:

Community Planning and Engagement Service,
Municipal Chambers,
Buccleuch Street,
Dumfries
DG1 2AD