

**Licensing (Scotland) Act 2005
Dumfries and Galloway Licensing Boards Financial Report
Financial Year: 2018/19**

Section 9B of the Licensing (Scotland) Act 2005 requires Dumfries and Galloway Licensing Boards to publish an annual financial report within 3 months of the end of the relevant financial year. The report must detail income received and expenditure incurred in connection with the exercise of the Board's functions under the 2005 Act.

This report has been prepared using financial data taken for year ending 31 March 2019. Dumfries and Galloway Council's accounting system for licensing expenditure is not set up to separately record expenditure in connection with the Board's functions under the 2005 Act so as to distinguish it from all other direct or indirect expenditure in connection with the Board's and the Council's licensing functions under the legislation.

In order to provide a figure for total expenditure, the figures in this report also include a number of allocations and estimates. The report accordingly relies on best estimates and should not be read as a precise statement of income and expenditure relative to the exercise of the Board's functions under the Licensing (Scotland) Act 2005.

The financial statement is as follows:

Income¹:

Premises Licence	£4,500
Provisional Premises Licence	£100
Annual Fees	£182,479
Transfers	£3,540
Minor Variations	£3,663
Major Variations	£9,770
Extended Hours	£1,760
Occasional Licence	£11,570
Personal Licence	£16,850
Sundry Income *	£3,040
Total	£237,272

* including fees for replacement licences, applications subsequently withdrawn, miscodings etc

Direct Staff Costs²:

Licensing Standards Officers	£83,830
Licensing Board Members	£2,631
Management	£25,043
Legal Services	£35,894
Administrative Support	£54,482
Total	£201,880

Other Direct Costs³:

Training and Development	£883
Stationery	£631
Supplies and Services	£11,135
Catering	£0
Transport/Travel	£4,897
Total:	£17,546

Indirect Costs⁴:

ICT	£6,796
Accommodation	£7,262
Financial Services	£2,468
Total:	£16,526

Total Expenditure	£235,952
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Net Income	£1,320
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Notes:

1. Denotes income from the categories detailed for applications and annual fees received under the Licensing (Scotland) Act 2005
2. Denotes salary, superannuation, national insurance and pension costs associated with the Clerk and other Legal Services staff, Licensing Standards Officers and other staff responsible for administrative support under paragraph 8 of Schedule 1 to the Licensing (Scotland) Act 2005.
3. Denotes the identified direct budgetary costs associated with the exercise of the Licensing Board function under each category provided.
4. Denotes the portion of central administrative costs allocated to the Licensing Board budget for each category provided.