

Building Standards Service

LOG OF CHANGES

Date	Description	Request
16/12/08	Agreed procedure to add a label to a Bldg Warrant submission which will complete the details and information required thereby negating the need for amended plans etc. This label is to be known as a 'sticker'	Result of Local Form Meetings
21/01/09	Revised Weekly Reports procedure	Ordinance Survey
03/02/09	Email sent out to 'Buildstds' with new procedure on the use of the Data Sheet <docbw2> in Acolaid.</docbw2>	Business Enhancement
19/02/09	Agreement was reached that all relevant papers and documents would be sent out, preferably electronically) to Forum members prior to each meeting.	Suggestion made at the previous Local Forum meetings.
29/04/09	Update of form A	Changes to Bldg Warrant application form (A) due to change in legislation.
22/06/09	Reminder of what information is required when sending calcs to be checked.	BSM Meeting
25/06/09	CALCS (Structural Calculations) added to the 'Action' drop down list in the Action Screen	To enable data to be provided for new report.
25/06/09	Added 'SENT' & 'SAT' to the drop down list in the Result section of the Action Screen.	To enable data to be provided for new report.
25/06/09	New report added to BCReports. Calculation Check (BCCALCS2).	This will provide info on structural calculations received.
25/06/09	Amendments made to Certifies of Design report. The selection criteria now looks at reception date and not decision date	Allows more accurate information to be provided.
06/07/09	Amended D&G logo on our Acolaid documents and letters.	Council re-branding.
07/07/09	First Building Standards e-newsletter sent out as a result of earlier contact with Forum members regarding the bi-annual meeting.	Contact with Local Forum members
25/08/09	Changes made to Page Set Up in all letters,	Council re-branding.

	documents to allow use of the new 'Prand' naper	
28/10/00	documents to allow use of the new 'Brand' paper.	Rusinoss Enhancement
28/10/09 28/10/09	Some additions made to Policy notes (BSP 2 - 10	Business Enhancement
28/10/09	Added paragraph to <docakn01_5></docakn01_5>	Request of Agents
	<pre><docakn05_5 <docakn06="" and=""> giving details of</docakn05_5></pre>	
00/44/00	response times.	CWCDCC Day above and
06/11/09	Notice for receptions relating to waiting times.	SWSBSC Benchmark
44/44/00	Links to C.E.D.A and D.O. Eine Q. Deserve added to	Meeting
11/11/09	Links to S.E.P.A and D&G Fire & Rescue added to	Enhanced customer
	our web site	access to service
24/42/00	Changes to presedure when sending our	delivery partners
24/12/09	Changes to procedure when sending our	Business Enhancement
24/42/00	Acknowledgment and Invalid letters.	Duain and Enhancement
24/12/09	Procedural changes to deal with Form Q and EPC issues	Business Enhancement
01/04/10	Non-Stat fee table and 'Application' forms updated	Business Update
	and put on SharePoint	2
26/05/10	Statutory Addressing form revised	Business Update
11/10/10	Update of procedures relating to recording details of Certifiers of Construction	Business Update
11/10/10	Revision to Form A Application for Building Warrant	Business Update
08/11/10	External link added to web page for HSE	Business Enhancement
01/05/11	Revision to Form A Application for Building Warrant	Business Update
14/12/11	Revised contacts in Phrase Doc	Business Update
06/01/12	Revision of Application for Temporary Occupation	Business Update
06/01/12	Revision of Confirmation of Completion	Business Update
06/01/12	Revision of Exempt Notes	Business Update
06/01/12	Revision of Form B	Business Update
06/01/12	Revision of Form C	Business Update
06/01/12	Revision of Form D	Business Update
06/01/12	Revision of Form 5A Submission of Completion	Business Update
	Certificate no Warrant	·
09/01/12	Revision of Guide to Building Warrant Application	Business Update
09/01/12	Revision of Licensing Scotland section 50	Business Update
	application Form	·
09/01/12	Revision of Property in Accordance with Previous	Business Update
	Approval.	·
09/01/12	Revision of Property Inspection Service Form.	Business Update
09/01/12	Revision of Temporary Raised Structure application	Business Update
02/10/12	Due to changes in national procedures it was	Business Update
	necessary to create a new acknowledgement letter	
	containing revised information <docakn01_12></docakn01_12>	
02/10/12	Due to changes in national procedures it was	Business Update
	necessary to create a new acknowledgement letter	·
	containing revised information <docakn02_12></docakn02_12>	
02/10/12	Due to changes in national procedures	Business Update
	acknowledgement letter < DocAkn06> was	
	amended in relation to the time to respond.	
03/10/12	Building Standards Contacts Details sheets added.	Business Enhancement
11/10/12	Due to changes in national procedures it was	Business Update

	necessary to create a new warrant issue letter	
10/10/10	containing revised information <docdcl1_12></docdcl1_12>	
16/10/12	YourBldgWarr2012 added to be used with warrants received after 1 st Oct	Business Update
16/10/12	Due to changes in national procedures it was	Business Update
	necessary to create a new warrant issue letter	
	containing revised information <docdcl1_12></docdcl1_12>	$\langle \rangle$
16/10/12	Due to changes in national procedures it was	Business Update
10/10/12	necessary to create a new warrant issue letter	Business Opuate
	containing revised information <docdcl4_12></docdcl4_12>	
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	necessary to create a new warrant issue letter	
40/40/40	containing revised information <docdclp_12></docdclp_12>	
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	necessary to create a new warrant issue letter	
	containing revised information <docdcls_12></docdcls_12>	2
03/01/13	Guidance note on CCNP added to web page and	Business Enhancement
	receptions. Important Changes	
07/02/13	Update/revision of BSP13 Workload Allocation.	Business Update
12/03/13	Reception Training Document added	Business Update/
		Business Enhancement
03/04/13	Changed contact details relating to D&G Fire	Business Update
	Service to Scottish Fire & Rescue Service	Partnership Working
04/04/13	Revision to CCNP to include note regarding	Business Enhancement
	disruptive inspections.	Best
	distribution inspections.	Practice/Benchmarking
27/05/13	New Form added to our systems. High Efficiency	Business Update
21700710	Alternative Systems for new buildings	Buomood opaato
10/06/13	Warrant Application (customer) Flowchart updated.	Business Update
19/08/13	Update/revision of BSP10 Decentralised Service	Business Update
	Protocol.	-
20/09/13	Revision made to Form 5 to incorporate changes	Business Update
	made by the building (Miscellaneous Amendments)	
	(Scotland) Regulations 2013 coming into force on	
	the 1 st October 2013.	
20/09/13	Revision made to Form 5A to incorporate changes	Business Update
	made by the building (Miscellaneous Amendments)	
	(Scotland) Regulations 2013 coming into force on	
	the 1 st October 2013.	
20/09/13	Revision of <docclc> to incorporate changes</docclc>	Business Update
	made by the building (Miscellaneous Amendments)	
	(Scotland) Regulations 2013 coming into force on	
	the 1 st October 2013.	
25/09/13	Update/revision of BSP09 Customer Insight	Business Update
	Guidance.	
11/10/13	Revision of <docrep1> from response time of four</docrep1>	Business Update/
1 1/ 10/ 13	weeks to six weeks at behest of local forum.	Business Enhancement
14/10/13	Revision/Update to Communications Policy BSP8	Business Update
22/10/13		Business Enhancement
ZZ/1U/13	Creation of Safety Certificate Application Form for	Dusiness Elliancement

19/12/13 Revision/Additions to 'Form A' Warrant Application in accordance with BSD requirements Revision/Additions to 'Form 5' Submission of Completion Certificate in accordance with BSD requirements Revision/Additions to 'Form 5A' Submission of Completion Certificate where no warrant was obtained in accordance with BSD requirements Updated Out of Hours contact telephone numbers and advised Care Call Update of warrant application flowchart to include reference to 9 months refusal Partnership Working Business Update Best Practice/Benchmarking Practice/Benchmarking Partnership Working Business Update Business Update Business Update Business Update Business Update Business Update Update of Form B Application to Amend Building Warrant Business Update Business Update Warrant Business Update Partnership Working Business Update Business Update Business Update Partnership Working Business Update David Partnership Working Business Update Bus		legal arranta arranta de	1
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19/09/14 Revision to <docbwreq> to remove the mention of Business Update</docbwreq>	19/09/14		•
enclosing application forms and providing web link Business Enhancement		enclosing application forms and providing web link	Business Enhancement

	instead.	at suggestion of a local
		agent John Murray
10/10/14	Update to Building Standards Contact Details document	Business Update
14/01/15	Revision made to Emails-Photos in Acolaid	Business Update issue
	procedure document.	brought to our attention
		by Lucy Mc Gary
11/02/15	Q3 KPO Returns uploaded to Web Platform	Business Update
		Partnership Working
11/02/15	Q3 KPO Returns sent to LABSS & SWSBSC	Business Update
		Partnership Working
12/03/15	Added LABSS SAP template to SharePoint	Business Update
		Partnership Working
05/05/15	Q4 KPO Returns uploaded to Web Platform	Business Update
		Partnership Working
07/05/15	Q4 KPO Returns sent to LABSS & SWSBSC	Business Update
		Partnership Working
18/05/15	Balanced Scorecard 2015-16 Ver 1 uploaded to	Business Update
	web.	
14/08/15	Q1 KPO Returns upload to Web Platform	Business Update
		Partnership Working
18/08/15	Copy of Q1 Returns sent to LABSS and SWSBSC	Business Update
		Partnership Working
18/09/15	Balanced Scorecard 2015-16 Ver 2 uploaded to	Business Update
	web.	·
18/09/15	CIP revised and updated. Copy sent to BSD	Business Update
		Partnership Working
20/10/15	Added new member of staff Alistair Smith into	Business Update
	Acolaid.	
28/10/15	Q2 KPO Returns uploaded to Web Platform	Business Update
		Partnership Working
28/10/15	Copy of Q2 Returns sent to LABSS and SWSBSC	Business Update
		Partnership Working
30/10/15	CIP revised and updated. Copy sent to BSD	Business Update
		Partnership Working
03/11/15	Updated Building Standards Contact sheet with new staff member, Alistair Smith	Business Update
22/12/15	Changes made to Form E Application for	Business Enhancement
	Temporary Occupation as a result of a member of	at suggestion of Keith
	the public raising an issue with the Reason for	Gristwood.
	Application section.	