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# USING EAUDIOBOOKS ON A PC

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## Working with eBooks/eAudiobooks

### Getting Started

If you would like to read or listen to our eLibrary content on a PC, eReader or an MP3 player you need to download it to a PC.

To start this process:

Open your Web Browser (e.g. Internet Explorer)

Go to [www.dumgal.gov.uk/ebooks](http://www.dumgal.gov.uk/ebooks)

Click on the link to take you to our eLibrary pages.

Alternatively enter the following address into the browser address bar  
([https://fe.bolindadigital.com/wldcs\\_bol\\_fo/b2i/mainPage.html?b2bSite=4069](https://fe.bolindadigital.com/wldcs_bol_fo/b2i/mainPage.html?b2bSite=4069))

Click **Sign In**



Now enter your **Library Card number** in the ID/Barcode section. Enter your **Library Card Password** (the default is your Date of Birth DDMMYYYY)..



#### Welcome to Dumfries and Galloway Library Service

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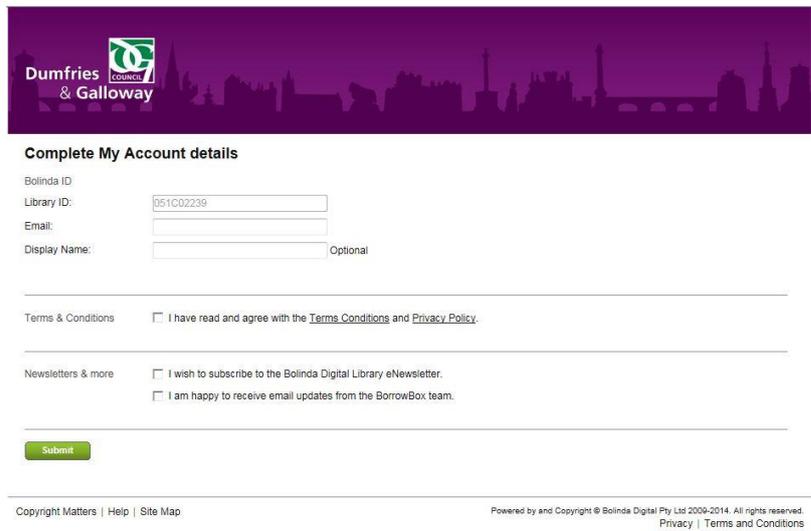
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Click **Sign In**

On your first login you will be asked to complete your email address and agree to the terms and condition of use.

Complete and tick the appropriate boxes and click Submit.



**Dumfries & Galloway**

**Complete My Account details**

Bolinda ID

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Terms & Conditions  I have read and agree with the [Terms Conditions](#) and [Privacy Policy](#).

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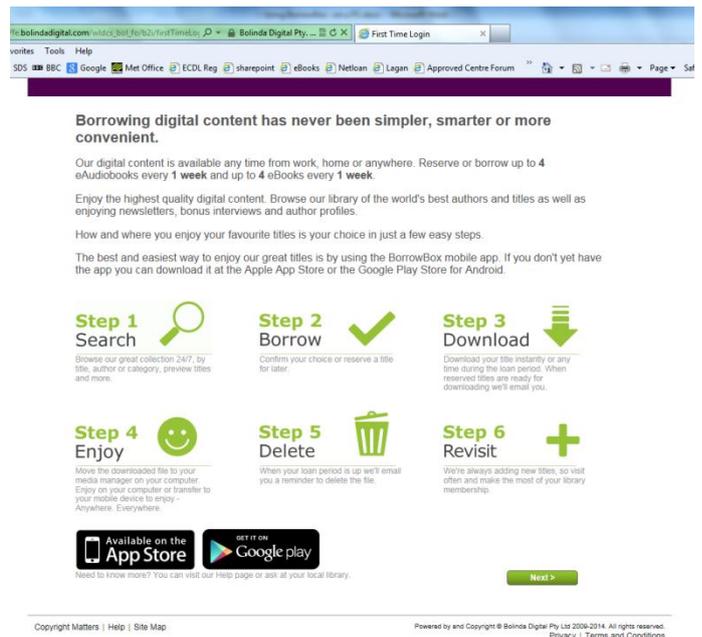
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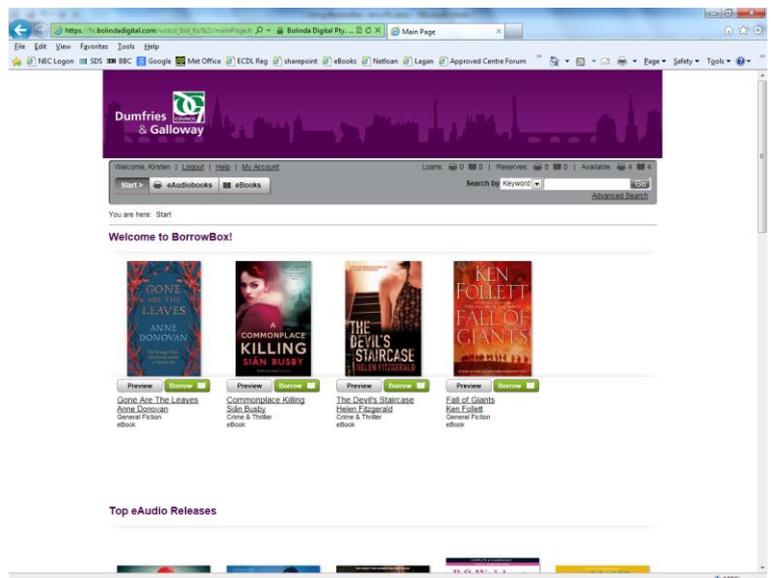
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You will now see a welcome screen, click **Next** at the bottom right of the screen.



The final step you will see is the normal catalogue screen. You are now ready to borrow from the eLibrary.



## Borrowing an eAudiobook

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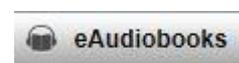
Click on the link to take you to our e-audiobook pages.

Alternatively enter the following address into the browser address bar  
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Click **Sign In**

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You will now see a small selection of the titles available.

A list of options will appear at the top of the screen, e.g. Featured, New to Library, Top Downloads etc, categorised by target age group.

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*A captivating, atmospheric and compulsively readable story of the past, ghosts, family and memories from bestselling author Kate Morton.*

**The Forgotten Garden**  
 Kate Morton  
 Read by Caroline Lee

**International Bestseller**  
**The Sunday Times Bestseller**  
**New York Times Bestseller**

Books Alive: 50 Books You Can't Put Down  
 Four Starred Review on Amazon  
 Richard and Judy's Summer Read

Winner Australian Book Industry Award 2009  
 Winner The Richard & Judy Best Read of the Year 2007

*"A beautifully written and satisfying novel."* — The Daily Express

Thirty-eight year old Cassandra is lost, alone and grieving. Her much loved grandmother, Nell, has just died and Cassandra, her life already shaken by a tragic accident ten years ago, feels like she has lost everything known and dear to her. But an unexpected and mysterious bequest from Nell turns Cassandra's life upside down and ends up challenging everything she thought she knew about herself and her family. Inheriting a book of dark and intriguing fairytales written by Eliza Makepeace Rutherford - the Victorian authoress who disappeared mysteriously in the early 20th century - as well as a cliff-top cottage on the other side of the world, Cassandra takes her courage in both hands to follow in the footsteps of Nell, on a quest to find out the truth about their history, their family and their past; little knowing that in the process, she will also discover a new life for herself.

*"After her grandmother, Nell's, death, Cassandra wants to know how Nell turned up, alone, in Australia as a child, and what a children's author had to do with it. Caroline Lee's elegant voice has an ethereal quality that emphasises the fairy-tale motif that*

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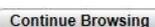
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The Forgotten Garden  
by Kate Morton



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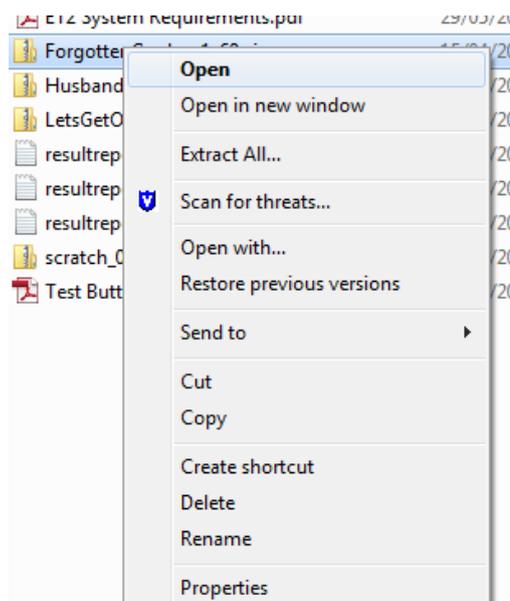
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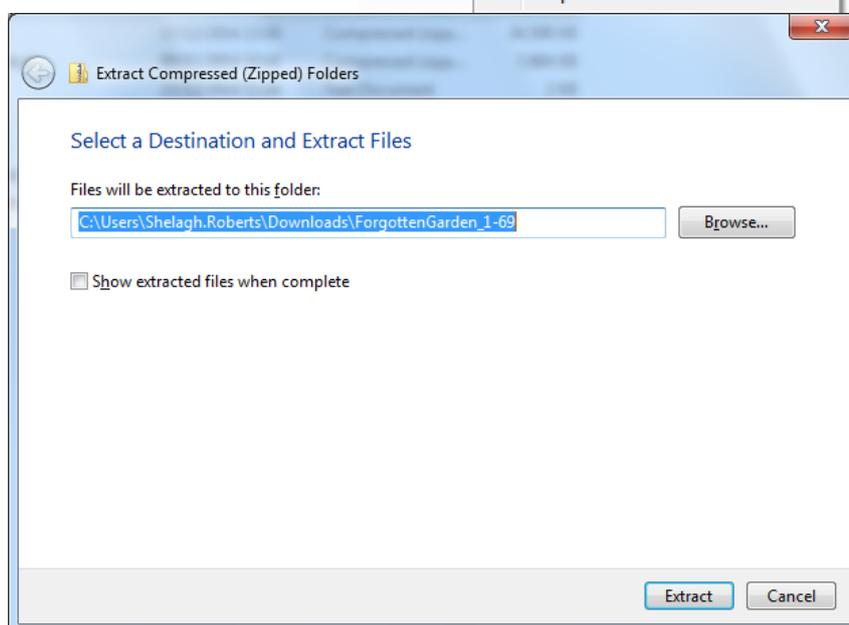
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Once the download is complete, locate the downloaded file. This will usually be in the downloads folder located in the document library.

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You will be prompted to decide where to extract it to. Click **Extract**.



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For Windows Media Player: open Windows Media Player then drag and drop the extracted folder into the main window of Windows Media Player. To find your eAudiobook, make sure you are in the Music Library of Windows Media Player, then click on Album and scroll down to the corresponding first letter of the title. Please note: if the title has a prefix like 'The', it will be sorted by the second word of the title.

For iTunes: open iTunes then drag and drop the extracted folder into your Music Library.

Follow your device instruction to play the files on a MP3.

## **Deleting eAudiobooks**

Locate the extracted files.

Select the folder and press the delete key on your keyboard.

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You will be transfer to Digital Editions and the book will be downloaded to your PC. You can now transfer the book to your eReader if required.

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Click on the link to take you to our eLibrary pages.

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([https://fe.bolindadigital.com/wldcs\\_bol\\_fo/b2i/mainPage.html?b2bSite=4069](https://fe.bolindadigital.com/wldcs_bol_fo/b2i/mainPage.html?b2bSite=4069))

Click **Sign In**

Enter your library Card Number and PIN and then click Sign In.

At the top of the page **click My Account**.

Click **Renew or Return** on the item you wish to action.

You will then be asked to **confirm your action**.

A **completion message** will be displayed once the renewal/return is complete.