

Dates of 2017 Meetings

17 March

16 June

15 Sept

17 Nov

DUMFRIES AND GALLOWAY STRATEGIC PARTNERSHIP

Lecture Theatre, Cargen Tower, Garroch Loaning, Dumfries, DG2 8PN
Friday 15 September 2017
10.00am-10.45am

Members

- Chair** - Leader
Elaine Murray Dumfries and Galloway Council
- Vice Chair** - Chairman
Philip Jones NHS Dumfries and Galloway
- Jeff Ace** - Chief Executive
NHS Dumfries and Galloway
- Colin Cook** - Location Director for Dumfries and Galloway
Scottish Government (observer)
- Rob Davidson** - Councillor
Dumfries and Galloway Council
- Archie Dryburgh** - Councillor
Dumfries and Galloway Council
- Sue Irving** - Dumfries and Galloway Third Sector
- Brian Johnstone** - Dumfries and Galloway Further and Higher
Education Sector
- Jane Maitland** - Councillor
Dumfries and Galloway Council
- Hamish McGhie** - Local Senior Officer, Scottish Fire and Rescue
Service, Dumfries and Galloway Division
- Graham Nicol** - Councillor
Dumfries and Galloway Council
- Gary Ritchie** - Chief Superintendent, Police Scotland,
Dumfries and Galloway Division

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- Alistair McKinnon** - Regional Director
Scottish Enterprise

 - David McMillan** - Dumfries and Galloway Housing Sector

 - Gavin Stevenson** - Chief Executive
Dumfries and Galloway Council

 - Robin Wishart** - Dumfries and Galloway Third Sector

 - Andrew Wood** - Chairman
SWestrans
-

DUMFRIES AND GALLOWAY STRATEGIC PARTNERSHIP

LECTURE THEATRE,
CARGEN TOWER, GARROCH LOANING,
DUMFRIES, DG2 8PN
FRIDAY 15 SEPTEMBER 2017
10.00am-10.45am

AGENDA

1. 10.00am **DRAFT MINUTE OF MEETING OF DUMFRIES AND GALLOWAY STRATEGIC PARTNERSHIP ON 16 JUNE 2017** *-for approval.*
2. 10.05am **EXECUTIVE GROUP BUSINESS BRIEFING- SEPTEMBER 2017**
Report dated 31 August 2017 by the Chair of the Executive Group – *The Strategic Partnership is invited to note the position of issues within the remit of the Executive Group.*
3. 10.10am **CURRENT KEY STRATEGIC ISSUES UPDATE - SEPTEMBER 2017**
– Report dated 31 August by the Community Planning and Engagement Manager - *The Strategic Partnership is invited to: (1) note the position of the seven key strategic issues; and (2) agree the CLD Partners' Strategic Plan Development Group now be the CLD Partnership as detailed in 4.6.2 and the Action Plan for 2017/18 as set out in Appendix 1.*
4. 10.15am **COMMUNITY JUSTICE - UPDATE ON PROGRESS** – Reported dated 28 August 2017 by the Community Justice Partnership Manager – *The Strategic Partnership is invited to: (1) Note good progress to date; and (2) Agree that the CJOIP is added to the Strategies and Plans which are reported to the Strategic Partnership at its quarterly meetings to ensure the Partnership's responsibilities for community justice are being monitored and reported.*
5. 10.20am **DUMFRIES AND GALLOWAY STRATEGIC PARTNERSHIP CONSULTATION RESPONSE ON SCOTTISH GOVERNMENT SOCIO-ECONOMIC DUTY** – Report dated 13 September 2017 by the Anti-Poverty Officer – *The Strategic Partnership is invited to: review and agree **Appendix 1** as the Dumfries and Galloway Strategic Partnership response to the Scottish Government's consultation on the Socio-Economic Duty.*

6. 10.30am **DEVELOPMENT OF DUMFRIES AND GALLOWAY LOIP AND LOCALITY PLANS** – Reported dated 30 August 2017 by the Community Engagement Manager – *The Strategic Partnership is invited to: (1) agree the format of the LOIP as set out in paragraph 3.5 being a short, focussed document with the background evidence and supporting material produced as Appendices; and (2) agree the updated engagement programme for the development of the Dumfries and Galloway LOIP and Locality Plans as detailed in Appendix 2.*
7. 10.35am **FUTURE ARRANGEMENTS FOR COMMUNITY PLANNING IN DUMFRIES AND GALLOWAY** – Reported dated 30 August 2017 by the Community Planning and Engagement Manager – *The Strategic partnership is invited to: agree the future arrangements for community planning in Dumfries and Galloway as set out in the Appendices, drawing on recent developments as set out in section 3 and noting that the locality forum arrangements will be reviewed in the autumn.*

Item 1**DUMFRIES AND GALLOWAY
STRATEGIC PARTNERSHIP**

**Lecture Theatre,
Garroch Training Centre, Dumfries
Friday 16 June 2017**

Members

- Chair** - Leader
Elaine Murray Dumfries and Galloway Council
- Vice Chair** - Chairman
Philip Jones NHS Dumfries and Galloway
- - Vice-Chair, SWestrans
- Colin Cook** - Location Director for Dumfries and Galloway
Scottish Government (observer)
- Rob Davidson** - Councillor
Dumfries and Galloway Council
- Ivor Hyslop** - Councillor
Dumfries and Galloway Council
- Sue Irving** - Dumfries and Galloway Third Sector
- Jeff Leaver** - Councillor
(*Substitute*) Dumfries and Galloway Council
- Michele McCoy** - Interim Director Public Health
(*Substitute*) NHS Dumfries and Galloway
- Hamish McGhie** - Local Senior Officer, Scottish Fire and Rescue
Service, Dumfries and Galloway Division
- Alistair McKinnon** - Regional Director
Scottish Enterprise
- David McMillan** - Dumfries and Galloway Housing Sector
- Gary Ritchie** - Local Commander, Police Scotland,
Dumfries and Galloway Division

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Gavin Stevenson - Chief Executive
Dumfries and Galloway Council

Robin Wishart - Dumfries and Galloway Third Sector

Apologies

Jeff Ace - Chief Executive
NHS Dumfries and Galloway

David Bryson - Vice Chair
Swestrans

Archie Dryburgh - Councillor
Dumfries and Galloway Council

Brian Johnstone - Dumfries and Galloway Further and Higher
Education Sector

Jane Maitland - Councillor
Dumfries and Galloway Council

Graham Nicol - Councillor
Dumfries and Galloway Council

In attendance

Liz Manson - Community Planning and Engagement Manager

Carol Marshall - Partnership Support – Administrative Assistant

Claire Mitchell - Senior Clerical Officer, Communities Directorate

Kirsty Peden - Community Engagement Manager

12 Members present from 7 partners

The Chair expressed her pleasure at being appointed the Chair of the Strategic Partnership, continuing the good work undertaken by her predecessor Ronnie Nicholson. She also **WELCOMED** new members Councillors Archie Dryburgh and Graham Nicol and returning member Rob Davidson.

1. DRAFT MINUTE OF MEETING OF DUMFRIES AND GALLOWAY STRATEGIC PARTNERSHIP ON 17 MARCH 2017

1.1 **APPROVED** as a correct record

1.2 **NOTED** Michele McCoy's job title was Joint Interim Director of Public Health for the Minute; and is now Interim Director of Public Health.

ACTION: COMMUNITY PLANNING AND ENGAGEMENT MANAGER**2. EXECUTIVE GROUP BUSINESS BRIEFING – JUNE 2017**

NOTED the position of issues within the remit of the Executive Group

2.1 Implementation of the Enabling Community Empowerment Review

The Review Delivery Plan concluded on 31 March 2017 along with the final report on the Councils Reshape Programme. Key elements of the Delivery Plan have been mainstreamed into the work programme for the Community Planning Partnership.

2.2 Co-production of Commissions

Third Sector organisations are working with Dumfries and Galloway Council in the move from a traditional grant process to co-produced Commissions. Two Briefing sessions have now taken place with a Commissioning Forum in development which will also bring forward best practice from other parts of the UK.

2.3 Community Empowerment Scotland Act 2015

Part 3 Participation Requests – discussions are ongoing about the public sector partners' responses to the requirement to have a mechanism for communities to have a more pro-active role in having their voices heard in how services are planned and delivered.

Part 5 Community Asset Transfer – The Council's Strategy and Procedures were agreed at the Communities Committee in March 2017 and the required public information and support available now appears on dedicated webpages.

Part 9 Food Growing Strategy – A consultation event is taking place on 22 June 2017 in Castle Douglas and mapping work of interest groups is also underway.

Part 10 Participation in Public Decision-Making –

The Council has allocated monies from its Change Fund for two temporary posts to develop Participatory Budgeting and the Scottish Government 'Community Choices' Fund is now inviting applications. **AGREED** that submissions for funding to support our local tackling poverty work should be progressed..

ACTION; COMMUNITY PLANNING AND ENGAGEMENT MANAGER**3. CURRENT KEY STRATEGIC ISSUES UPDATE****3.1 Regional Economic Strategy (RES) 2016 – 2020**

3.1.1 **NOTED** the discussion at the Economic Leadership Group second meeting on 6 March 2017.

ACTION: LEAD OFFICER, ECONOMIC LEADERSHIP GROUP**3.2 Children's Services Plan**

NOTED the Dumfries and Galloway Children's Services Plan (2017-20) was submitted to the Scottish Government at the beginning of April; and the Chairs of the five strategic groups are required to report on progress three times each year to the Children's Services Executive Group with the reporting calendar and template currently being agreed

ACTION: CHAIR, CHILDREN'S SERVICES EXECUTIVE GROUP

3.3 Tackling Poverty

3.3.1 **NOTED** a Tackling Poverty in Dumfries and Galloway Conference is proposed to be held on 16 October 2017 ; and ongoing implementation of the Action Plan..

ACTION: HEAD OF CUSTOMER SERVICES, DGC

3.4 Health and Social Care Integration

NOTED 3.4.1 the Chair of the Integration Joint Board (IJB) is now Penny Halliday, Michele McCoy Interim Director of Public Health is now a non-voting member; and DGC representatives are now Cllr Ian Carruthers; Andy Ferguson (Vice Chair); Jane Maitland; Ros Surtees and Tommy Sloan.

3.4.2 the work ongoing at regional level, chaired by John Burns former Chief Executive of NHSD&G, and at national level through the Chairs of NHS Boards.

3.4.3 the new Dumfries and Galloway Royal Infirmary is proceeding on schedule and on budget with the handover to NHSD&G on 27 September, and patient moves in December 2017.

ACTION: CHIEF OFFICER, HEALTH AND SOCIAL CARE INTEGRATION

3.5 Regional Transport Strategy

3.5.1 **NOTED** DGC representatives on the SWestrans Board are now Cllr Richard Brodie; John Campbell; Jim Dempster; Davie Stitt and Andrew Wood. The Chair will be appointed at the Board's next meeting on 30 June 2017.

3.5.2 The refresh of the Regional Transport Strategy will be the subject of a report to the next meeting of the SWestrans Board which will agree the process and time line required to ensure a full and robust review. This will include consultation with key stakeholders and the public.

ACTION: LEAD OFFICER SWESTRANS

3.6 Community Learning and Development Partners' Strategic Plan

Alistair McKinnon entered the meeting 13 members present from 8 partners.

3.6.1 **NOTED** that the Development Group continues to meet regularly.

3.6.2. The Partner's Year One Action Plan has been reviewed and a draft Year Two Action Plan is to be submitted to the next meeting of the Community Planning Executive Group for scrutiny.

ACTION: LIFELONG LEARNING MANAGER, DGC

3.7 Local Housing Strategy

NOTED Development Sub-Groups are being established to take forward different aspects of the Strategy.

ACTION: HOUSING MANAGER DGC

4. **STRATEGIC PARTNERSHIP FUTURE WORK PROGRAMME**

NOTED

4.1 the reports and issues to be presented to the Strategic Partnership at future meetings; and

4.2 a report on the future memberships, remits and formats for the Strategic Partnership, Executive Group and locality decision-making would be brought to a future meeting, to ensure our arrangements reflect the requirements of the Community Empowerment (Scotland) Act 2015 and local partners' aspirations.

ACTION: COMMUNITY PLANNING AND ENGAGEMENT MANAGER

5. **PREPARATION FOR THE WORKSHOP– DEVELOPING THE DUMFRIES AND GALLOWAY LOCALITY OUTCOMES IMPROVEMENT PLAN AND LOCALITY PLANS**

NOTED the arrangements for the Workshop to develop our Local Outcomes Improvement Plan and Locality Plans and in particular that members of our three Working Groups (Equality and Diversity; Participation and Engagement; and Tackling Poverty) were also in attendance.

ACTION: COMMUNITY PLANNING AND ENGAGEMENT MANAGER

6. **ANY OTHER BUSINESS**

6.1 **SAFETY OF BUILDINGS IN DUMFRIES AND GALLOWAY**

NOTED the work ongoing, led by the Scottish Fire and Rescue Service, to ensure that the building material used on local structures was safe and that there were no residential buildings over 18 metres in our region.

ACTION: LOCAL SENIOR OFFICER, SCOTTISH FIRE AND RESCUE SERVICE.

6.2 **CONSULTATION ON THE SCOTTISH FIRE AND RESCUE SERVICE LOCAL FIRE AND RESCUE PLAN 2017**

NOTED the forthcoming consultation on the Local Plan, taking place between 19 June and 3 September 2017. A copy of the a consultation letter, summary document and draft Plan was **TABLED** and members were offered a presentation or briefing for their organisations at any time during the consultation period.

ACTION: LOCAL SENIOR OFFICER, SCOTTISH FIRE AND RESCUE SERVICE.

Item 2 Appendix 1**COMMUNITY PLANNING EXECUTIVE GROUP****Council Offices, English Street, Dumfries
Thursday 6 July 2017****Members**

- Gavin Stevenson** - Chief Executive
(Chair) Dumfries and Galloway Council (DGC)
- Jeff Ace** - Chief Executive
NHS, Dumfries and Galloway (NHS D&G)
- Graham Bartlett** - Operations Manager
(substitute) Third Sector, Dumfries and Galloway (TS,D&G)
- Graham Galloway** - Superintendent, Support and Service Delivery
(substitute) Police Scotland,
Dumfries and Galloway Division (PS)
- Hazel Matheson** - Head of Region,
Skills Development Scotland (SDS)
- Hamish McGhie** - Local Senior Officer, Scottish Fire and Rescue
Service, Dumfries and Galloway Division (SFRS)
- Carol Turnbull** - Principal
Dumfries and Galloway College (DAGCOL)

Apologies

- Clare Brown** Operations Manager (Policy and Project)
Third Sector, Dumfries and Galloway
- Gary Ritchie** Local Commander, Police Scotland,
Dumfries and Galloway Division

In attendance

- Liz Manson** - Community Planning and Engagement Manager
- Carol Marshall** - Partnership Support – Administrative Assistant
- Kirsty Peden** - Community Engagement Manager
- Melinda Dolan** - Policy and Performance Advisor, DGC (Item 4)

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- Stephen Jack** - Chair of the Community Learning and Development (CLD) Development Group (Item 3)
- Wendy Jesson** - Anti-Poverty Officer, DGC (Item 5)
- Steven Wylie** - Ward Officer, DGC (Item 2)
- Evelyn Atkins** - Access Sub Group of Moffat Community Council (Item 2)
- Sam Cassels** - Scottish Futures Trust (SFT) (Item 2)
- Jane McCulloch** - Moffat Town Hall Redevelopment Trust (Item 2)
- Bob Opray** - Moffat Community Council (Item 2)
- Frank Smith** - Chair, Equality and Diversity Working Group (Item 4)
- Alison Solley** - Locality Manager, D&G Health and Social Care Partnership (Item 6)
- Diane Thomson** - Moffat Community Council (Item 2)
- Alex Thorburn** - Advisor to Moffat Development Trust (Item 2)

1. NOTE OF DECISIONS APPROVED 21 APRIL 2017

APPROVED as a correct record

ACTION COMMUNITY PLANNING AND ENGAGEMENT MANAGER

2. COMMUNITY PLANNING EXECUTIVE GROUP COLLABORATION PROJECT

2.1 **NOTED** the progress in the joint asset planning work between NHSD&G and D&GC – including the agreement of a template to be used by both organisations - and the next step of preparing a Joint Asset Register by the autumn

ACTION: PROPERTY MANAGERS, DGC AND NHSD&G/ SFT

2.2 **COMMENDED** the commitment and progress made to date in the development of Moffat as the best disability access town in Scotland and the bid submitted for funding for improvements to Station Park;

2.3 DISCUSSED next steps and **RECOMMENDED:**

- (1) the work between the community and public sector partners, facilitated by SFT, continues at pace, with the round table meeting and Workshop taking place over the coming two months to produce an outline plan for the use of public sector assets and shared responsibilities between public sector and the community for a 3-5 year period, to be presented to the Executive Group in early autumn;
- (2) the 'accessibility' concept for the town be developed into a strategic statement, which would include digital access in light of the current work ongoing about Broadband connectivity;
- (3) that the arrangements for a Community Asset Transfer from Police Scotland of the former Police Station be accelerated, supported by the Council's Ward Officer;
- (4) professional architectural assistance be provided to the Moffat Town Hall Redevelopment Trust to identify the options for the use of the Town Hall, including a 'Changing Places' toilet;
- (5) the potential for further health and social care services being delivered from the Town Hall be proactively investigated; and
- (6) the potential for an Inclusive Play area be investigated.

**ACTION: COMMUNITY PLANNING AND ENGAGEMENT MANAGER. SFT AND
MOFFAT COMMUNITY (1 AND 2)
COMMUNITY PLANNING AND ENGAGEMENT MANAGER AND PS (3)
PROPERTY AND ARCHITECTURAL SERVICES MANAGER, DGC (4)
ANNANDALE AND ESKDALE LOCALITY MANAGER HEALTH AND SOCIAL
CARE PARTNERSHIP (5)
COMMUNITY ASSET MANAGER (A&E) (6)**

2.4 AGREED that members of the Executive Group engage with their respective Management groupings about the work taking place in Moffat to identify any further 'credible opportunities' for change and highlight the pivotal location of the town in relation to the new South of Scotland enterprising and skills approach currently in development.

ACTION: ALL CPEG MEMBERS

3. COMMUNITY LEARNING AND DEVELOPMENT (CLD) PARTNERS' STRATEGIC PLAN – END OF YEAR REPORT 2016/17 AND FUTURE PARTNERSHIP ARRANGEMENTS

3.1 NOTED the good progress made in 2016/17 as detailed in the Review of Year One Action Plan;

3.2 AGREED that the Year 2 Action Plan be streamlined significantly to focus on a few key priority issues that would make real difference to the lives of people who need help the most and that Community Justice actions be added to the Action Plan;

3.3 AGREED to recommend to the Strategic Partnership that the CLD Development Group should now become the CLD Partnership, with the membership comprising the current Development Group; the remit being the Development Group's Terms of Reference; and with the Council's Lifelong Learning Manager as Chair for the coming year;

3.4 **NOTED** that as a Partnership and Plan contributing to the Local Outcomes Improvement Plan, the CLD Partnership would report to the Executive Group on an annual basis as part of the Community Planning Performance Management Framework – **HIGHLIGHTED** that case studies and personal testimonies, in addition to indicators and projects, would be appropriate performance monitoring approaches and would be relevant for the future Inspection; and

3.5 **AGREED** that CPEG members continue to ensure that that key actions stemming from the CLD Partners' Strategic Plan Action Plan are reflected within their own service planning arrangements.

**ACTION: CHAIR, CLD PARTNERSHIP (3.2 and 3.4)
COMMUNITY PLANNING AND ENGAGEMENT MANAGER (3.3)
CPEG MEMBERS(3.5)**

4. ANNUAL REPORT – COMMUNITY PLANNING EQUALITY AND DIVERSITY WORKING GROUP 2016/17

4.1 **NOTED** the successful completion of the Workplan for 2016/17 and in particular, the improvement in attendance of representative groups which had been offset by frequent changes and reductions in public sector representation due to a lack of resources;

4.2 **HIGHLIGHTED** that the morale of the Working Group over the last year had been very positive with an increased profile and awareness of equality issues throughout local organisations and communities;

4.3 **SUPPORTED** the introduction of a new member from DAGCOL and engagement with SDS, along with a change in the Chair position in the future to empower new members and demonstrate best practice in succession planning;

4.4 **AGREED** that the Workplan for 2017/18 should be more ambitious, incorporating more innovative projects about promoting equality and diversity within and across partners and the performance reporting should include case studies and personal testimonies along with the numerical performance indicators used at present; and

4.5 **NOTED** that there were challenges and opportunities facing this agenda in the coming year in terms of Brexit, demographic changes – impacting particularly on health and social care - and changes in the funding arrangements for representative organisations e.g. the shift from grants to Commissions by DGC.

ACTION: COMMUNITY PLANNING EQUALITY AND DIVERSITY WORKING GROUP

5. UPDATE ON THE DEVELOPMENT OF THE COMMUNITY PLANNING TACKLING POVERTY CO-ORDINATION GROUP

5.1 **NOTED** the progress in the establishment of the Community Planning Tackling Poverty Co-ordination Group with two initial meetings now having taken place;

5.2 **AGREED** to recommend the remit, support and operating arrangements as set out in the Appendix;

5.3 **ENDORSED** the Group's proposal for a six monthly rotation of eight service user volunteers from across the region, drawn from the Council's Tackling Poverty Reference Group; and Jeanette Byers as the Chair for the coming year;

5.4 **AGREED** that the Group's Workplan be submitted to a future CPEG meeting for approval, drawing on best practice from the other Community Planning Working Groups by focussing on a small number of key issues that the Group can influence and making a difference to those who need help the most;

5.5 **WELCOMED** the use of some of the Council's £250k budget to be decided by local communities using a Participatory Budgeting approach; and also the bid to the Scottish Government's Community Choices Fund being developed by the Council, using a small amount of that budget as match funding;

5.6 **NOTED** that the Council was updating its Strategy Action Plan which would be informed by returns of 157 organisations during a recent mapping exercise; and the challenges of fuel poverty, homelessness and the roll out of Universal Credit, all of which would guide the investment of the £2M budget allocated by Elected Members for this work; and

5.7 **FURTHER NOTED** a Conference is to be held on Monday 17 October 2017 (during Challenge Poverty Week) in Dumfries in association with the Poverty Alliance.

ACTION: ANTI-POVERTY OFFICER, DGC

6. INTERIM LOCAL OUTCOMES IMPROVEMENT PLAN 2016/17 OUTCOME 3: OLDER AND VULNERABLE PEOPLE ARE ABLE TO LOOK AFTER THEIR OWN HEALTH AND WELLBEING

6.1 **NOTED** the key challenges and opportunities around this agenda over the last year; and

6.2 **AGREED** the actions, also to be shared as key messages with the Strategic Partnership, as follows:

- Individual resilience is seen as key to this agenda and is being promoted through lifestyle change clinics; peer support; and innovative joined up approaches e.g. DGC fitness coaches providing physiotherapy for elderly people. The potential to utilise home fire safety work by the SFRS offered a further opportunity to increase individual resilience and maximise the efficiency of partner's resources;

- Community resilience is equally important and is being developed through housing design and availability; using new technology; developing new approaches and models to care e.g GP clusters/specialist nurses and skills development and qualifications of home care workers; and community empowerment, involvement and pride e.g. volunteering;

-the implementation of the four Locality Plans and liaison between the Locality Managers and Ward Officers is proving to be a particular strength in understanding and co-ordinating initiatives in communities;

- the engagement of partners at strategic level, particularly DGC, NHSD&G and TS, D&G in this agenda needs to be maintained, so that the new Health and Social Care Partnership is a joint delivery vehicle that complements existing responsibilities and services – consultation on the draft Annual Report, due to be presented to the Integration Joint Board then submitted to the Full Council and NHS Board, could usefully be undertaken with CPEG to ensure this is the case; and

- performance monitoring of this agenda lends itself to a range of different reporting formats – some basic measures like hospital admissions can be used to assess the effectiveness of our prevention/postponement of frailty activities but case studies and wider evaluation (e.g. NHS social capital index) would also be appropriate.

ACTION: CHIEF OFFICER, HEALTH AND SOCIAL CARE INTEGRATION

7. DEVELOPING THE LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP) AND LOCALITY PLANS

7.1 **NOTED** the feedback from the Strategic Partnership Workshop on 16 June 2017 about the LOIP and **AGREED** the concepts and key words to be used in the materials for the engagement programme, **HIGHLIGHTING** that the education and skills agenda had been underrepresented in the discussions to date and should be enhanced;

7.2 **ALSO NOTED** the feedback about Locality Plans was that a mix of communities of place and interest be developed, with the exact proposal to be brought to the next meeting based on those facing the highest levels of deprivation and socio-economic disadvantage and which had a Community Action Plan or similar in place as a foundation;

7.3 **ENDORSED** the recommendations from the Workshop that the engagement programme be focussed on individual partners at their own scheduled meetings and events; and specially convened sessions with seldom heard groups and communities, utilising the officers across partners trained through the Consultation Institute programme and the members of the Community Planning Participation and Engagement Working Group.

7.4 **FURTHER AGREED** the arrangements for the Development Group to draft the LOIP and Locality Plans, utilising the expertise and resources of officers from across partners, particularly those who had previous and relevant experience.

ACTION: COMMUNITY PLANNING AND ENGAGEMENT MANAGER

8. EXECUTIVE GROUP WORK PROGRAMME 2017

APPROVED the forward Work Programme as set out in the Appendix with the addition of the SFRS draft Local Plan and reflecting other reports considered during the meeting.

ACTION: COMMUNITY PLANNING AND ENGAGEMENT MANAGER

Additional item

9. UPDATE ON PRIMARY CARE MEDICAL STAFFING

NOTED

9.1 the challenging position in relation to recruitment and retention of staff in Primary Care across the UK, Scotland, rural areas and our region in particular;

9.2 the approaches being taken by NHS Boards across Scotland to address the problem and embrace new opportunities including adopting new models e.g., triage; enhanced roles for pharmacists and Advanced Nurse Practitioners; and setting up peer support groups;

9.3 the approaches being taken by NHSD&G to address the problem and embrace new opportunities including local application of the above; a 'Practice Sustainability Group'; and a partnership agreement with the Falkland Islands;

9.4 that there was and will continue be, a shortage of GPs right across the region, not just in one specific area;

9.5 that this was a matter for the Health and Social Care Partnership and a Briefing for Elected Members and other relevant partners could be made available, with the Locality Manager in Wigtown holding a meeting in Stranraer on 10 August 2017;

9.6 **AGREED** to recommend that the forthcoming Annual Report references this issue and details the action being taken to address it.

ACTION: CHIEF OFFICER, HEALTH AND SOCIAL CARE INTEGRATION

9.7 that other partners' contributions to this agenda would be about their services and officers supporting the new pathways of care and innovative approaches to prevention; and also in making sure our region had a positive image and reputation; and the towns and villages within it were attractive places to live and work.

ACTION: ALL CPEG MEMBERS

EXECUTIVE GROUP BUSINESS BRIEFING – SEPTEMBER 2017**1. Purpose of report**

This note provides the Strategic Partnership with an update on issues within the remit of the Executive Group.

2. Recommendation

The Strategic Partnership is invited to note the position of issues within the remit of the Executive Group.

3. Background

This Briefing provides information on issues that are within the remit of the Executive Group, minutes of the meeting on 6 July 2017 (**Appendix 1**) and updates on matters that relate to issues in the Community Planning Operating Protocol and the Performance Management Framework.

4. Key issues**4.1 Executive Group Collaboration Project**

4.1.1 Progress in the joint asset planning work between NHSD&G and D&GC – including the agreement of a template to be used by both organisations - and the next step of preparing a Joint Asset Register by the autumn was highlighted as an important contribution to better use of available properties in our region between the two largest employers.

4.1.2 The six representatives from Moffat, and Alex Thorburn their Disability Adviser expressed real commitment and progress in the development of Moffat as the ‘best disability access town in Scotland’ to date. The discussion with the Executive Group, facilitated by Sam Cassells of the Scottish Futures Trust resulted in a wider concept of ‘access’ to include digital connectivity.

4.1.3 Partners identified support that they could give to the community including the possible Community Asset Transfer of the former Police Station by Police Scotland; and architectural assistance to look at the options for the town Hall including a ‘Changing Places’ toilet; and the potential for further health and social care services being delivered from the Town Hall and an Inclusive Play area to be investigated.

4.1.4 Members of the Executive Group are going to engage with their respective Management groupings about the work taking place in Moffat to identify any further ‘credible opportunities’ for change and the pivotal location of the town in relation to the new South of Scotland enterprising and skills approach currently in development was flagged up.

4.1.5 The need to keep the momentum going was highlighted and so a roundtable session is to take place shortly with an update report to the next meeting of the Executive Group in October 2017.

4.2 Annual report – Community Planning Equality And Diversity Working Group 2016/17

4.1 Frank Smith the Chair and Melinda Dolan the lead officer attended the meeting and the Group's activities over the last year were scrutinised by the Executive Group members.

4.2 The key point was: the successful completion of the Workplan for 2016/17 and in particular, the improvement in attendance of representative groups which had been offset by frequent changes and reductions in public sector representation due to a lack of resources. Joint initiatives with the branding 'I believe in equality' had achieved an increase in awareness and the marking/celebration of specials days and weeks was seen to increase the awareness of communities and organisations of the 'Protected Characteristics' – e.g. LGBT History Month; Interfaith Week

4.3 The Group were encouraged to make the Workplan for 2017/18 more ambitious, incorporating more innovative projects about promoting equality and diversity within and across partners and the performance reporting should include case studies and personal testimonies along with the numerical performance indicators used at present.

4.3 Annual Report on Outcome 3 of the Interim Local Outcomes Improvement Plan for 2016/17- Older and vulnerable people are able to look after their own health and wellbeing.

4.3.1 Alison Solley attended the meeting on behalf of the lead officer Julie White and was scrutinised by the Executive Group members around the performance and issues over the last year in relation to this Outcome and the challenges around this agenda in the future.

4.3.2 The Executive Group agreed the following key messages to be shared with the Strategic Partnership:

- Individual resilience is seen as key to this agenda and is being promoted through lifestyle change clinics; peer support; and innovative joined up approaches e.g. DGC fitness coaches providing physiotherapy for elderly people. The potential to utilise home fire safety work by the SFRS offered a further opportunity to increase individual resilience and maximise the efficiency of partner's resources;
- Community resilience is equally important and is being developed through housing design and availability; using new technology; developing new approaches and models to care e.g. GP clusters/specialist nurses and skills development and qualifications of home care workers; and community empowerment, involvement and pride e.g. volunteering;
- the implementation of the four Locality Plans and liaison between the Locality Managers and Ward Officers is proving to be a particular strength in understanding and co-ordinating initiatives in communities;
- the engagement of partners at strategic level, particularly DGC, NHSD&G and TS, D&G in this agenda needs to be maintained, so that the new Health and Social Care Partnership is a joint delivery vehicle that complements existing responsibilities and services – consultation on the draft Annual Report, due to be presented to the Integration Joint Board then submitted to the Full Council and NHS Board, could usefully be undertaken with CPEG to ensure this is the case; and

- performance monitoring of this agenda lends itself to a range of different reporting formats – some basic measures like hospital admissions can be used to assess the effectiveness of our prevention/postponement of frailty activities but case studies and wider evaluation (e.g. NHS social capital index) would also be appropriate.

4.4 Participation Requests

4.4.1 As reported to the last meeting of the Strategic Partnership, [the Community Empowerment \(Scotland\) Act 2015 Part 3](#) places a new requirement on public bodies in respect of Participation Requests. Regulations and Guidance were produced by Scottish Ministers with a commencement date of 1 April 2017.

4.4.2 This requires public bodies to provide 'Community Participation Bodies' with a formal mechanism to put forward their ideas for how the public body's services might be changed, to improve outcomes and to request to participate in achieving these outcomes.

4.4.3 All public bodies have the same Duty so the Executive Group agreed that link officers be identified in each organisation and that they develop a coordinated approach to handling requests that come in for more than one Public Service Authority.

4.4.4 The Council's Strategy and Procedure is being considered on 5 September 2017 and can be found at Item 8 in the papers linked here - [Communities Committee on 5 September 2017](#). An update will be given at the Partnership meeting.

<p>Liz Manson Community Planning and Engagement Manager 01387 260074 6 September 2017</p>	<p>Gavin Stevenson Chair Community Planning Executive Group</p>
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Appendix

1. Minutes of the Executive Group meeting of 6 July 2017

Item 3 Appendix 1

CLD Partners' Strategic Plan – Year 2 Action Plan 2017-2018 (Summary of Key Priorities/Actions)

Outcome 1 – Partners share a joint vision for community learning & development (CLD) in Dumfries & Galloway							
Re f	Key Area	Key Action/s	Prior ity	Timescale	Lead Partner/ Contributing partners	Outcome/ Measurement of Progress	Impact/Evidence
1.1	Ongoing engagement with local partners and communities to review and develop joint vision	Produce a clear high level summary of what CLD Partners' plan to change and improve within D&G (linked to recent Education Scotland recommendations following national Aspect Reviews).	1	Sep 2017	CLD Partners'	Partners agree on areas of key focus/improvement following identification of gaps/joint assessment of need	
Outcome 2 – Improved partnership working is enhancing the CLD Sector across Dumfries & Galloway							
2.1	Extending self-evaluation and quality assurance arrangements	Utilising "How Good is the learning & development in our Community": Ensure a strategic self-evaluation is undertaken at least once per year involving all key CLD partners Ensure locality/place based self-evaluations are undertaken at least once per year with CLD partners	1 2	April 2017 Sep 2017– March 2018	DGC (CLD Partners)	Key partners engaged in self - evaluation exercise against Quality Indicators with agreement reached on strengths and areas of improvement. CLD Partners at a local level engaged in self - evaluation exercise against Quality Indicators with agreement reached on	Strategic Self Evaluation undertaken on Thursday 27 April 2017 with an improvement plan being developed.

						strengths and areas of improvement.	
Outcome 3 – Communities and target groups who benefit from community learning and development have more understanding and involvement in influencing how provision meets identified needs							
3.1	Continue to engage with local communities to understand need, particularly within areas of isolation and rural disadvantage	<p>Implementation of Community Participation and Engagement Strategy as agreed at DGC Communities Committee on 7 March 2017</p> <p>Ensure that ongoing/new needs assessment work is reaching/involving those who are most vulnerable/at risk in order to help inform priority deployment of partner resources :-</p> <ul style="list-style-type: none"> • Anti-Poverty Mapping Exercise • Community Learning needs assessment • Locality Planning & engagement linked to Local Outcome Improvement Plans • Planning for new Health & Social Care Locality Plans 	1	<p>April 2017 – March 2018</p> <p>April 2017 – March 2018</p>	DGC (CLD Partners)	A range of different consultation techniques and partner organisations are utilised to help engage with those who are most vulnerable	
Outcome 4 – Communities and target groups have developed increased capacity to plan and deliver solutions that best meet their needs							
4.1	Education and training	Common gaps/needs for communities/target groups	1	June 2017 – December	CLD Partners	Training for Community Councils/ community	

		<p>identified through sharing of needs assessment data</p> <p>Supporting Communities to understand opportunities and roles through Community empowerment act and Implementation of new Asset Transfer Policy</p> <p>Implementation of new Volunteer Strategy Action Plan</p>		<p>2017</p> <p>1 April 2017 – 31 March 2018</p>	DGC	<p>organisations in place</p> <p>Finalise and publish guidance for volunteering</p>	
Outcome 5 – Partners are using community learning and development approaches to effectively work together to improve outcomes with communities and target groups							
5.1	<p>review current adult learning provision and how well it meets the National Statement of Ambition for Adult Learning</p>	<p>Utilise outcomes of Supporting Lifelong Learning Service Review to align against Adult Learning Statement of Ambition as agreed at DGC CYPLL Committee in March 2017.</p>	1	<p>June 2017 – March 2018</p>	DGC (CLD Partners)	<p>Shift in focus towards Core skills development (numeracy and literacy including digital literacy) and the attainment of qualifications to assist with employability for those who currently do not have any recognised qualifications.</p>	
5.2	<p>coordinate opportunities to access and progress through</p>	<p>Implementation and alignment of partner learning activities to the new Framework for Community</p>				<p>Lifelong learning activities across the Sector are better planned and co-</p>	

	education and training at all levels	<p>learning stemming from Supporting Lifelong Learning review.</p> <p>Ensuring joint partner input into Links to Work Project</p> <p>Successful SSE Application for funding to support identification of need and development of Community Learning Hubs</p>	<p>1</p> <p>1</p>	<p>June 2017 – 31 Dec 2018</p> <p>Sep 2017 – Sep 2018</p>	<p>DGC – Employability & Skills (CLD Partners)</p> <p>D&G College (CLD Partners)</p>	<p>ordinated leading to improved outcomes for learners.</p> <p>Establish a new cross sector Learning Partnership.</p> <p>40 disadvantaged participants engaged in job searching, education/training, gaining a qualification, or in employment, including self-employment, upon leaving</p> <p>40 participants no longer affected by debt as a barrier to social inclusion</p>	
5.3	Develop joined up work with communities and	Implementation of new Community Asset Transfer (CAT) Strategy Action Plan	1	Apr 2017 – 31 March 2018	DGC (CLD Partners)	Publish and communicate new procedure; train staff	

	target groups to better develop and use their assets to generate community solutions and build resilience	and procedure.				Provide support communities to better utilise and take ownership of their assets	
5.4	Facilitate partnership work around youth work and youth democracy	<p>Development of youth participation and youth engagement strategy and delivery of service review recommendation around youth participation and youth democracy</p> <p>Develop systematic approaches to joint delivery of wider achievement and alternative and extended Curriculum for Excellence options with young people</p> <p>Coordinate and offer partnership support around 16 secondary schools</p>	1	Dec 2017	DGC (Young Peoples Services)	<p>Development of joint youth democracy and youth participation across corporate Council</p> <p>Streamline community based provision in schools by refocussing Youth Work Service input to schools</p>	
5.5	coordinate joint partner support to emerging family centres to support families to better understand and engage in their children's	<p>Develop 2 Family Centres across the region and widen family learning approaches</p> <p>Review Family Learning offer in order to help embed family learning approaches across the authority</p>	1 2	April 2017 – March 2018	DGC (Lifelong Learning) (CLD Partners)	Sustainable model for family centres identified after initial year 1 testing of options Resources re-aligned to ensure greater impact on Parents and their children	

	education						
5.6	Respond effectively to the Scottish Attainment Challenge	<p>Liaising with Education, develop targeted key initiatives which will ensure improvements across:</p> <ul style="list-style-type: none"> • Literacy • Numeracy • Health & Wellbeing <p>and best utilise Pupil Equity Funding opportunities</p>	1	Sep 2017 – 31 March 2018	DGC - Education (CLD Partners)		
5.7	Ensure CLD Partners support the key actions stemming from the Community Justice Outcomes Improvement Plan 2017-18.	<ul style="list-style-type: none"> • Helping to increase awareness of community Justice within Communities • Prevention Activities • Improving individual resilience/capacity • Skills attainment/improved employability prospects • Volunteering 	1	Sep 2017 – 31 March 2018)	Community Justice (CLD partners)		
Outcome 6 – the capacity of the community learning and development sector has been increased through maximising joint training and development opportunities							
6.1	Develop and deliver joint training and development opportunities	Partner needs are jointly identified and considered through the CLD Development Group including a focus on	2			A minimum of 2 cross sector joint training opportunities organised and facilitated	

	which will build resilience and equip the CLD sector to respond to emerging needs	improving Leadership Capacity across the workforce				Commitment towards CLD Standards Council membership evidenced	
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DRAFT

CURRENT KEY STRATEGIC ISSUES UPDATE SEPTEMBER 2017

1. Purpose of Report

This report provides the Strategic Partnership with an update on seven strategic policy issues to keep members up to date on developments and provide an opportunity to discussion and an exchange of ideas and activity across partners.

2. Recommendation

The Strategic Partnership is invited to:

2.1 note the position of seven current key strategic issues; and

2.2 agree the CLD Partners' Strategic Plan Development Group now be the CLD Partnership as detailed in 4.6.2 and the Action Plan for 2017/18 in Appendix 1.

3. Background

3.1 This report on current strategic issues and evidences progress in seven 'foundation'/supporting Strategies and Plans:

- Regional Economic Strategy
- Children's Services Plan
- Tackling Poverty Strategy
- Health and Social Care Strategic Plan
- Regional Transport Strategy
- Community Learning and Development (CLD) Partners' Strategic Plan
- Local Housing Strategy

4. Updates

4.1 Regional Economic Strategy (RES) 2016-2020

4.1.1 The RES was agreed by the Economy, Environment and Infrastructure Committee on 12 May 2015 and endorsed by the Strategic Partnership on 19 June 2015.

4.1.2 The Economic Leadership Group continues to meet on a quarterly basis with each meeting focusing on a specific area of work relating to regional priorities in line with its remit to oversee the RES.

4.1.3 The Enterprise and Skills Review Phase 2 Report published by the Scottish Government on 22 June 2017 announced a new agency to represent the South of Scotland. The agency will be a new public body which will require primary legislation and the South of Scotland Enterprise Agency is expected to be fully operational from the start of the 2020 financial year. In order to ensure that the South of Scotland benefits from a new approach as soon as possible interim arrangements will be put in place in advance of the statutory arrangements. This Report will be discussed at the D&G Economic Leadership Group meeting in September 2017 and will be a standing topic future at meetings.

Lead Officer: Chris Travis, Interim Head of Economic Development, Dumfries and Galloway Council.

4.2. Children's Services Plan

4.2.1 The Dumfries and Galloway Children's Plan (2017-20) was submitted to the Scottish Government at the beginning of April and we have received acknowledgement. The Chairs of the five strategic groups are required to report on progress three times each year to the Children's Services Executive Group (CSEG). A reporting calendar and template are currently being agreed for this.

4.2.2 The full Children's Services Plan has been published on the Councils' public website <http://www.dumgal.gov.uk/article/16748/Childrens-Services-Plan>. A shorter, more accessible version of the Children's Services Plan was produced at the end of June 2017 and has been published on the Council's public website and also on the new multi-agency Children's Services Partnership website: blogs.glowscotland.org.uk/dg/dgchildrensservice

4.2.3 Reporting has commenced with four of the five strategic groups having reported to the CSEG on progress with their action plans and the Youth Justice Partnership is due to report in September. The first full Progress report is due to statutory partners in November 2017.

4.2.4 Some key successes to note include:

- The children's Multi-Agency Safeguarding Hub (MASH) – since its launch the MASH has enabled faster decision-making in response to child protection concerns. A review of the MASH will take place in September 2017.
- Improved housing options for young people leaving care – this was one of the priority actions in the Corporate Parenting plan. One of the objectives of the Common Allocations Policy is that care-leavers will be regarded as a priority group with regard to obtaining permanent accommodation in the area they want to live in.
- Continued delivery of training to support our implementation of *Getting it right for every child* in Dumfries and Galloway and the development and delivery of new learning and development opportunities.
- The delivery of a pilot scheme in Annan aimed at children and young people at risk of offending behaviour. Youth Justice Partnership held a multi-agency development workshop earlier this year and are currently developing their new strategy and action plan which reflect the national priorities for youth offending in Scotland.

Some of the key actions for Year 1 currently in progress include:

- A review of Public Protection arrangements.
- Development of a multi-agency Engagement and Participation Strategy with a focus on vulnerable children and young people.
- Further development of actions to support the health of looked after children and young people.
- Fully implementing the revised Educational Guidelines for looked after children.
- Reviewing and refining our current suite of parenting approaches.
- The development of our model of informed consent/ engagement in respect of Information sharing practice once we receive the revised guidance from the Scottish Government.
- Our schools will work to ensure that young people across Dumfries and Galloway achieve standards of Literacy and Numeracy as well as levels of qualifications which provide the best opportunities for future success.
- Continuing to embed quality assurance and evidence-based approaches.

Lead Officer: Colin Grant, Director Children, Young People and Lifelong Learning, Dumfries and Galloway Council

4.3 Tackling Poverty

4.3.1 - A report is being considered by the Council's [Communities Committee on 5th September 2017](#). (Item 10). Particular proposals include the following and an update will be given at the Partnership meeting:

- the arrangements to develop Breakfast Clubs in Schools with £400k Policy Development funding;
- a Participatory Budgeting approach to allocate £250k of Policy Development towards projects identified through the Mapping Project and the Anti-Poverty Strategy Action Plan
- funding of £1.2m for an Anti-Poverty Family Support Team Project,;
- £250k to the Home Energy Help project for Fuel Poor Households Project;
- £175,334 to the Welfare and Housing Options Support Project;
- £294,500 to the Housing Options and Homeless Service Improvement Team Project;
- £10k to support the Community Planning Tackling Poverty Co-ordination Group and the Tackling Poverty Reference Groups;
- £15k of the available Tackling Poverty funding to the Poverty Alliance Poverty Training for Elected Members and officers

4.3.2 Meetings continue to be held on a monthly basis of the Community Planning Tackling Poverty Co-ordinating Group (TPCG)

4.3.3 The Council's Anti-Poverty Officer is involved with the National Working Group of the Poverty Alliance Challenge Poverty Week (15 – 21 October 2017) to further develop this initiative throughout Scotland. A range of partners are organising events locally and a programme of events is being co-ordinated, including with the TPCG to maximise the impact of this week in Dumfries and Galloway.

4.3.4 One of the larger events which will be delivered in our region, is the Tackling Poverty Conference scheduled for 16 October 2017. The key aims of the Conference will be to:

- -Widen awareness of the various causes of poverty and how it impacts on individuals and families;
- -To get the right people / organisations together to positively deal with poverty; and
- -To provide inspirational examples of how, with the right innovation / commitment, people in poverty can have their lives changed for the better.

Members of the Strategic Partnership and Executive Group have been sent invitations direct.

4.3.5 Planning is also underway to develop a range of events for Living Wage Week, 5 – 12 November 2017 Again the TPCG will be helping to organise and co-ordinate these events which will take place throughout our region.

Lead Officer: Harry Hay, Head of Customer Services, Communities Directorate, Dumfries and Galloway Council.

4.4 Health and Social Care Integration

4.1 At its latest meeting in July 2017, the Integration Joint Board considered a number of key strategic papers including:

- IJB Annual Performance Report 2016/17
- Review of Health and Social Care Plan
- Future of Lochside Dental Clinic
- Membership Update – Scottish Care
- Finance Update

All Papers can be accessed via the <http://www.dg-change.org.uk/meetings/>

4.2 The first annual performance report of the IJB measures progress against a range of indicators to enable people to see how we are delivering against the nine national health and well being outcomes. This report was published on 31st July 2017 to fulfil the IJB's reporting requirements under the 2014 Act. It is the intention of the constituent authorities (NHS Dumfries and Galloway and Dumfries and Galloway Council) to publicly review the IJB's progress later in the year. A proposed date of 12th October has been set aside for this.

4.3 Importantly, the IJB annual report sets out progress being made in each of our 4 localities to deliver integrated health and social care with numerous examples of good practices being developed across the region.

4.4 The IJB continues to develop its Business Transformation Programme in response to the ongoing challenge re Workforce, demand, demography and finance. An update in this programme will be presented to the IJB Finance and Performance Committee in September.

4.5 The IJB approved Scottish Care representation as a non-voting member. Jim Gatherum will be the representative on the IJB.

Lead Officer: Julie White, Chief Officer Health and Social Care

4.5. Regional Transport Strategy

4.5.1 Due to the need to bring forward the planned July 2017 meeting of the SWestrans Board to June 2017, the report on the development of the Regional Transport Strategy (RTS) refresh was deferred.

4.5.2 The draft Main Issues Report for the refresh of the RTS will be the subject of a report to the meeting of the SWestrans Board on 22 September 2017. The Board will be informed of the necessary stages required to undertake a refresh of the strategy and will be asked to agree the process and timeline required to ensure a full and robust review which will include consultation with key stakeholders and the public. It is intended that the refresh of the RTS will continue in step with the National Transport Strategy development which in turn will allow SWestrans to present a refreshed RTS shortly after the production of the final NTS

Lead Officer: Douglas Kirkpatrick, Transportation Manager, SWestrans

4.6 Community Learning & Development Partners' Strategic Plan 2015 – 2018

4.6.1 At the Community Planning Executive Group meeting held on 6 July 2017, the Executive Group noted the good progress made during 2016/17 against the Year 1 Action Plan and agreed to recommend the proposed Year 2 Action Plan to the Strategic Partnership for approval (**Appendix 1** to this report). The Year 2 plan will be a working document and fully flexible to integrate emerging local and national priorities.

4.6.2 With terms of reference agreed, partners now well embedded and actively participating in self-evaluation activity it was also agreed to recommend to the Strategic Partnership that the CLD Development Group should now become the CLD Partnership. The partners represented are D&G Council; Skills Development Scotland; Third Sector Dumfries and Galloway; Dumfries & Galloway College; NHS Health & Wellbeing; DG Unlimited; LEADER; and DG Voice. It was also proposed that the Council's Lifelong Learning Manager be appointed as Chair.

4.6.3 Partner meetings continue to be held on a bi-monthly frequency with a key current focus of the group being taking forward recommendations stemming from the recent Education Scotland publication "Community Learning & Development (CLD) Planning – An aspect review of progress made in implementing the CLD Regulations." This includes:-

- Better understanding and sharing needs assessment data and information across partners to help inform targeted work and any gaps in provision;
- Focusing on key activities/initiatives which can only be successful through strong partnership working (i.e. Links to Work Project);
- Ensuring our Year 2 actions are more outcome focused;
- Continuing and identify and share workforce development needs and opportunities across the partnership.

4.6.4 In addition to this, discussions are focused around preparing for the new Education Scotland Inspection model which is broken down into 3 phases; Pre-Inspection visit (up to half a day); Strategic Focused Inspection (two days) and a Place-based inspection (five days). It is anticipated that Dumfries and Galloway will be inspected at some point over the next 12 months.

An inspection will focus on the Strategic Leadership and the quality of achievement for individuals, groups and communities in the defined local community. There will also be a focus on the current and evolving policy context;

- Early intervention and prevention;
- Learner journey and youth employment;
- Reducing social inclusion;
- Tackling health inequalities; and
- Empowering communities

Lead Officer: Stephen Jack, Lifelong Learning Manager

4.7 Local Housing Strategy

4.7.1 A report is being presented to the 5 September 2017 meeting of the [Council's Communities Committee](#) (Item 18) seeking agreement for the Vice Chairperson of the Communities Committee (Councillor John Martin) to be appointed as Chair of the Strategic Housing Forum which provides high level leadership to the development of the Local Housing Strategy.

4.7.2 The target date for the production of the Local Housing Strategy is April 2018 to align with the Council's Proposed Local Development Plan and Homelessness Strategy

4.7.3 It is intended that a meeting of the Strategic Housing Forum will be convened as soon as possible to continue the work with a range of key stakeholders to develop consensus around the key issues impacting on the housing sector in our region. This will be followed by a wider consultation process with the draft Local Housing Strategy being circulated to all partners for comment.

Lead Officer: Jim O'Neill, Housing Services Manager

Liz Manson Community Planning and Engagement Manager 01387 260074 31 August 2017	Derek Crichton Director Communities Dumfries and Galloway Council
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Appendices

1 – draft CLD Action Plan 2017/18

Community Justice Partnership– Update on Activity 29/08/17

1 Improvement Action What we said we'd do		Establish chairing arrangements and running of the Dumfries and Galloway Community Justice Partnership and ensure full engagement with all partners		
Outputs How we said we'd do it	Progress update What we've done so far	Lead Partner Contributing Partners	Impact/Evidence	
<p>Develop clear governance structures.</p> <p>Meeting schedule agreed with short life working groups to drive forward actions.</p> <p>Partners take responsibility for actions within the plan.</p>	<ul style="list-style-type: none"> • Chairing arrangements established. Partnership will be chaired by Gordon Pattinson, Public Protection Manager with Graeme Galloway as vice chair (Police Scotland) until 31st March 2018. • Meeting schedule agreed for remainder of this year and 2018 • Multi agency SLWG established. Hosted a wider workshop 24th August 'Moving from Partnership to Collaboration to Reduce Reoffending' attended by 28 people. • Health and Justice Sub Group in development. First meeting took place in July, next meeting September 2017 	<p>Community Justice Partnership Manager supported by all partners</p>	<p>Local actions identified and agreed with lead partners in place.</p> <p>Short life working groups established.</p> <p>Actions monitored recorded and achieved.</p> <p>Local plan updated</p>	

2	Improvement Action What we said we'd do	Review wider public protection arrangements to streamline the way in which all local partnerships within this remit work together and avoid duplication and work together more effectively.		
	Outputs How we said we'd do it	Progress update What we've done so far	Lead Partner Contributing Partners	Impact/Evidence
	Review current structures and partnerships	<ul style="list-style-type: none"> Reviewed and waiting for final sign off 	Public Protection Manager	<p>REVIEW COMPLETE</p> <p>Implement review findings</p> <p>Duplication reduced</p> <p>Joint working groups/meetings for cross cutting themes established.</p> <p>Increased multi-agency engagement in local public protection partnerships.</p>
3	Improvement Action What we said we'd do	Create and implement a set of quality principles for justice services which reflect Quality Principles: Standard Expectation of Care for Alcohol and Drug Services		
	Outputs How we said we'd do it	Progress update What we've done so far	Lead Partner Contributing Partners	Impact/Evidence
	<p>Take cognisance of the national quality ambitions and principles for Community Justice</p> <p>Use learning from the Dumfries and Galloway Alcohol and Drug Partnership</p>	<ul style="list-style-type: none"> Adhering to national quality ambitions and principles as reflected in the National Strategy for Community Justice. 	<p>Community Justice Partnership Manager</p> <p>ADP Lead Officer</p>	<p>Draft Quality Principles prepared and consulted on.</p> <p>Quality Principles for justice services agreed.</p> <p>Community Justice Partners sign up to use within their own service delivery.</p> <p>Service users feel more valued and in control of their journey.</p>

4 Improvement Action What we said we'd do	Develop a communication strategy/plan to raise the profile of community justice and the work of <u>all partners</u> across the partnership and to the wider community. This will also create and communicate a clear community justice identity and provide a simple definition of what this means in Dumfries and Galloway.¹		
Outputs How we said we'd do it	Progress update What we've done so far	Lead Partner Contributing Partners	Impact/Evidence
Reinforce national community strategy Use all available media, including partners' websites. Quarterly newsletter or e bulletin	<ul style="list-style-type: none"> • CJOIP shared widely across various media sources. Community Justice Scotland information shared with all partners and wider community via social media. • Information regularly shared with CJP and wider networks 	All Partners	Partnership Communication strategy agreed. Community Justice news shared through partners social media Quarterly newsletter/e bulletin format agreed and correspondence shared with all partners and wider groups.
Build a Dumfries and Galloway Community Justice Website. Make effective use of social media	<ul style="list-style-type: none"> • Met with Jane McMillan re Children's Services website (hosted on Glow) and Lynne Burgess Employability Partnership website – still being investigated. • Utilising partners websites and social media, for example Police Scotland, SFRS 	Community Justice Partnership Manager supported by Lead Officers Public Protection	Community Justice website publicised and utilised with links to all partners: community justice information shared examples of good practice shared Number of hits to the site will be monitored for reporting purposes
Undertake service mapping exercise supported by information from all partners and distribute widely	<ul style="list-style-type: none"> • Mapping complete, shared with partners and reviewed quarterly. 	All Partners supported by Community Justice Partnership Manager	THIS WILL REMAIN ONGOING Service mapping complete and database shared quarterly. Mapping information database maintained and updated as required. Feedback from partners recorded

¹ Evidences and links with local theme 6.1 and 6.5

<p>Increase community awareness and understanding of community justice and the work of the wider partnership.</p>	<ul style="list-style-type: none"> • Awareness raised at other strategic and local partnerships: <ul style="list-style-type: none"> • ADP • DAVAWP • Employability Partnership • Anti-Poverty (presenting to AP Tactical Coordination Group and Reference Group in September. • CLD Partnership • Local Health and Wellbeing Groups (Stranraer/Dumfries) • Presented to local SASO branch • New community justice actions in refreshed Anti-Poverty Strategy – to be delivered jointly with CJP and Employability Partnership. • Wider community awareness raising still to be carried out as a priority. Linking with TSI and CJVSF for support. 		<p>Community Justice Partnership actions incorporated in to other partnership strategic plans.</p> <p>Number of local community engagement activities with justice involvement will be monitored.</p> <p>Local community surveys to measure public perception of crime will demonstrate improvement.</p> <p>Community satisfaction surveys following the delivery of unpaid work as part of community payback orders will evidence an increase in satisfaction.</p>
<p>Link with Community Learning and Development teams and locality officers to increase community capacity.</p> <p>Carry out awareness raising using existing tools such as 'Let's just talk...justice' and familiarise staff with the resource.</p>	<ul style="list-style-type: none"> • Met with CLD Manager 22nd August and presenting to CLD Partnership at future meeting, date TBC to identify links and raise awareness. • Initial links made with Northwest Church initiative. • Let's just talk toolkit shared with Community Justice Scotland as part of a wider communication training and engagement tool. 		<p>Number of local community engagement activities with justice involvement will be monitored.</p> <p>Local community surveys to measure public perception of crime will demonstrate improvement.</p> <p>Awareness raising activity carried out with staff on 'Let's just talk' tool</p>

5 Improvement Action		Ensure wider community justice issues are considered as part of early intervention and prevention work in Dumfries and Galloway ² .		
What we said we'd do	Outputs	Progress update	Lead Partner	Impact/Evidence
How we said we'd do it	How we said we'd do it	What we've done so far	Contributing Partners	
Explore existing opportunities from other partners community engagement work, for example adding value to Scottish Fire and Rescue and Police Scotland prevention initiatives in schools.	<ul style="list-style-type: none"> Met with SFRS and Police Scotland regarding input in Operation Safety. Further consideration being given to the right CJ message for each age group in schools. Identified current justice messages within existing content. Agreed to deliver a workshop to social care students at Dumfries College. Date TBC Agreed to provide an input on Partnership Working in Justice to university social work students at UWS, Dumfries Campus. Date TBC 	SFRS Police Scotland Supported by CJP	Short life working group developed to drive this forward. Opportunities identified and community justice message included relevant to appropriate age group. Sessions evaluated to measure increased awareness. Number of children and young people engaged with recorded.	
Develop a simple easy to read version of the Dumfries and Galloway CJOIP to use with communities	<ul style="list-style-type: none"> Liaising with Dumfries College and students on Princes Trust course with a view to developing this as part of their group project. Still to be progressed further 	D&G College supported by CJP Manager	Easy read developed and shared with local communities. Community justice awareness increased	
Identify Community Justice Champions from evaluations of local stakeholder events and local consultation.	<ul style="list-style-type: none"> All partners acting as local Community Justice Champions. Links to community members still to be made from evaluations. 	All Partners	All partners will be Community Justice Champions. Community Justice Champions Network established, linking with ward workers.	

² Evidences and links with local themes 6.2 and 6.6

6 Improvement Action What we said we'd do	We will contribute to ensuring that children and young people in Dumfries and Galloway are safe and free from harm³.		
Outputs How we said we'd do it	Progress update What we've done so far	Lead Partner Contributing Partners	Impact/Evidence
<p>Develop closer links with Children's and Families Social Work, Child Protection and Youth Justice to ensure the vulnerability and needs of children affected by parental imprisonment are considered.</p> <p>Consider the needs of young people transitioning from youth to adult justice</p>	<ul style="list-style-type: none"> • CJP Manager represents CJ interests on Youth Justice Partnership. Linkages between priority areas need to be clearly identified. • Identified action within the children's services plan owned by CJP • Out of the Shadows multi agency training being delivered by Families Outside East and West (6th and 31st October) to approx 60 people 	<p>Youth Justice Partnership</p> <p>Criminal Justice Social Work</p> <p>Relevant Third Sector Partners</p>	<p>To be developed</p>
<p>Inclusion of the above Improvement Action in the Children's Services Plan for Dumfries and Galloway ensuring an integrated approach is taken.</p>	<p>Improvement action included and progress updates provided on a quarterly basis.</p>	<p>CJPM/PPM</p>	
<p>Ensure Community Justice representation on the Youth Justice Partnership.</p>	<ul style="list-style-type: none"> • CJ Manager on Youth Justice Partnership and vice versa to ensure effective communication exchange and focus on joint priorities 		<p>ONGOING</p>
<p>All partners will be more aware of and ensure support for children and</p>	<ul style="list-style-type: none"> • Link to the Framework cascaded to all CJP Partners • Link to the Framework shared with 	<p>Families Outside</p>	<p>Framework for the support of families affected by the Criminal Justice System shared across Community Justice</p>

³ Evidences and links with local themes 6.2, 6.3, 6.6

	families affected by the Justice system. We will achieve this by sharing and encouraging the use of the Framework for the support of families affected by the Criminal Justice System	<p>colleagues in Children and Families Social Work.</p> <ul style="list-style-type: none"> Families Outside to be invited to provide an input to Children and Families SW teams and CJP to further raise awareness and explain self-evaluation aspect of the tool. 		Partnership and used for self-evaluation purposes
	Support the work of Families Outside and Victim Support through joint delivery of training and awareness raising, for example 'The Ripple Effect' 'Leaves on the Track' and 'Out of the Shadows'	<ul style="list-style-type: none"> Two training events planned East and West – Out of the Shadows Families Outside (6th and 31st October) for approx 70 people. Ripple Effect Training TBA with Victim Support 	Families Outside Victim Support CJPM	<p>Number of training events delivered in partnership will be monitored.</p> <p>Delegate list recorded as evidence of multi-agency attendance.</p> <p>Evaluations collated and reports produced.</p>
7	Improvement Action What we said we'd do			
	Increase health input throughout the justice journey and identify changes to processes and service delivery which recognise the vulnerability of many of those involved in the justice system⁴			
	Outputs How we said we'd do it	Progress update What we've done so far	Lead Partner Contributing Partners	Impact/Evidence
	Give consideration to the development of a Health and Justice sub group including forensic mental health, public health and addictions	<ul style="list-style-type: none"> Relevant partners identified Provisional priority areas identified First meeting took place 26th July, next meeting September. Priority areas beginning to be identified 	NHS Dumfries & Galloway	<p>Increased awareness of the vulnerabilities of those with offending backgrounds.</p> <p>Increased number of people accessing relevant health services.</p> <p>Increased signposting to wider support services to increase health and wellbeing</p>
	Increase the number of justice sector staff trained to deliver alcohol brief interventions and ensure these are offered at	<ul style="list-style-type: none"> This action will sit with Health and Justice Sub Group. Joint action with ADP and CJSW. List of those currently trained as trainers required from ADP/CJSW 	<p>Health and Justice Sub Group</p> <p>CJSW</p>	<p>Increase in the number of trained staff to deliver ABIs(database of trained staff to be maintained)</p> <p>Increase in the number of ABIs delivered</p>

⁴ Evidences and links to local theme 6.3

	engagement with services.			and awareness of issues
8	Improvement Action What we said we'd do	Dumfries and Galloway Community Justice Partnership will continue to support multi agency approaches including the commissioning and further development of effective mentoring and through the gate models⁵.		
	Outputs How we said we'd do it	Progress update What we've done so far	Lead Partner Contributing Partners	Impact/Evidence
	Develop closer links with local Throughcare Support Officers across the prison estate (including HMP Kilmarnock) to ensure all people returning to Dumfries and Galloway (including their families) are supported.	<ul style="list-style-type: none"> Regular contact maintained and information shared. TSO represented on Health and Justice Sub Group. HMP Dumfries TSO linking with other prisons across the estate. Third sector delivery partners for local mentoring services engaged on CJP although New Routes post remains vacant. 	SPS Relevant third sector partners	Throughcare and mentoring services statistics Case studies
	Support and add value to the ongoing development of HMP Dumfries local Directory of Support services.	<ul style="list-style-type: none"> Directory shared with all CJP partners. CJ Service mapping shared with HMP Dumfries 	SPS supported by all partners	Police Scotland has reported that this has been shared with officers and has already proved useful at a local level – possible case study as evidence.
	Scope the feasibility of developing a community 'hub' (justice centre). This approach would better meet the needs of all those involved in the justice journey at all stages.	<ul style="list-style-type: none"> Multi Agency SLWG developed. First meeting has taken place. Multi Agency Workshop planned for 24th August, partners invited, approx 20 people have confirmed attendance. Action points from the event will decide direction of SLWG. Evaluations being collated and results shared. Linking with Health and Wellbeing hub developments to ensure we avoid duplication. TS D&G meeting 15th August. 	CJSW Health Third Sector Housing SDS	National Person centric outcomes achieved

⁵ Evidences and links with local theme 6.2, 6.4, 6.5

	• Possible funding sources to be identified.		
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Consideration required of baseline data in order to measure progress

D&G Community Justice Partnership has responded to the following national consultations since 1st April 2017:

- SPS Corporate Strategy
- Policing Strategy 2026
- Scottish Government Electronic Monitoring
- [Local Fire and Rescue Plan for Dumfries and Galloway](#) (response due 3rd September)
- [Principles and Purposes of Sentencing Consultation - Scottish Sentencing Council](#) (response due 27th October)

COMMUNITY JUSTICE – UPDATE ON PROGRESS

1. Purpose of report

1.1 The shadow structure for the Future Model for Community Justice has been ongoing since April 2016. Full functions and responsibilities for Community Justice and reducing reoffending transferred to local arrangements on 1st April 2017. A Community Justice Partnership Manager for Dumfries and Galloway was appointed in May 2016 to drive forward the partnership, commencing duties in July 2016.

1.2 Following extensive research and engagement with partners, the first Dumfries and Galloway Community Justice Partnership met in January 2017 with a draft local Community Justice Outcomes Improvement Plan (CJOIP) shared widely for consultation purposes in February 2017 prior to submission by 31st March 2017. The plan was presented to, and endorsed by Dumfries and Galloway Strategic Partnership on 17th March 2017.

1.3 2017/18 is the final year of Scottish Government transitional funding for Community Justice. Future funding post March 2018 remains a concern.

2. Recommendation

The Strategic Partnership is invited to:-

2.1 Note good progress to date; and

2.2 Agree that the CJOIP is added to the Strategies and Plans which are reported to the Strategic Partnership at its quarterly meetings to ensure the Partnership's responsibilities for community justice are being monitored and reported

3. Background

2.1 In September 2013 Scottish Government first announced a new model for managing Community Justice, based on the 32 local authority areas and delivered through the relevant Community Planning Partnership. A new National Body, Community Justice Scotland would also be established. Scottish Government have committed a substantial amount of money to fund CJS on an ongoing basis, however SG have as yet not committed to funding the Community Justice Partnership arrangements beyond the transition period, which ends on 31st March 2018 and this remains a concern.

2.2 A Chief Executive Officer for Community Justice Scotland was appointed in August 2016 and all remaining posts are now filled.

2.3 The first Community Justice Outcomes Improvement Plan (CJOIP) by Dumfries and Galloway Community Justice Partnership was approved by Dumfries and Galloway Strategic Partnership on 17th March 2017 with the agreement of an update report after a six month period. The report was submitted to CJS on 31st March 2017. The expected feedback on the report from CJS is still awaited.

4. Key issues

Staffing

4.1 The Community Justice Partnership Manager continues to lead and support the work of the local Dumfries and Galloway Community Justice Partnership. The local Community Justice Partnership Manager represents Dumfries and Galloway on the National Community Justice Co-ordinators Steering Group and the wider Community Justice Co-ordinators Network. This has involved chairing the Steering Group and leading and coordinating on the last national event in Edinburgh in June 2017.

Dumfries and Galloway Community Justice Partnership

4.2 The Partnership is now in place with representation from all statutory partners as well as Dumfries and Galloway College, Third Sector Dumfries and Galloway, Dumfries and Galloway Chamber of Commerce and relevant third sector justice service providers. Consideration is being given to the development of a wider third sector providers forum to ensure robust representation.

4.3 Three meetings of the Dumfries and Galloway Community Justice Partnership have now taken place. There was an original commitment to schedule meetings in both the east and west of the region; so to date there have been two meetings in Dumfries and one in Stranraer.

4.4 For the first twelve months it has been agreed that the Community Justice Partnership will be chaired by Gordon Pattinson (Manager, Public Protection) with Graeme Galloway (Police Scotland) as Vice Chair.

4.5 The local Community Justice Partnership continues to develop with Short Life Working Groups (SLWG) working towards effectively meeting the actions identified within the CJOIP; to date a SLWG has been established to focus on Multi Agency Working and another concentrating on Health and Justice.. This will remain a priority for the first year.

Community Justice Outcomes Improvement Plan

4.6 A progress update on the CJOIP can be seen in **Appendix 1**. Information from this will be used to evidence the progress of the partnership to date and to provide the information requested by Scottish Government at the end of our first year.

4.7 The first two short life working groups (Multi Agency Working and Approaches, Health and Justice) have been established to lead on actions related to their area of expertise. Partners are working well together to progress their allocated actions and achieve outcomes. Both of these groups also link to national priorities and research areas.

4.8 A workshop¹ was organised by the Multi-Agency SLWG on 24th August. This was attended by 28 people and actions from the workshop are being identified.

4.9 Multi agency training on the needs of families of those in the justice system has been arranged in Dumfries and Stranraer. The response to this has been extremely positive with 70 people registered across the region from a wide range of professional areas.

¹ Moving From Partnership to Collaboration to Reduce Reoffending – Community Justice Partnership Workshop

4.10 To develop ownership of the agenda across all partners, all actions within the CJOIP now have an identified lead partner who will be supported by the Community Justice Partnership Manager to drive forward and achieve actions.

4.11 It remains important that a strong and connected relationship remains with the new national structures for Community Justice in the Scotland. This should enhance delivery of various projects, engagement of national organisations, strategic commissioning and promote the interests of Dumfries and Galloway. Community Justice Scotland staff have attended local partnership meetings, however feedback on the CJOIP from CJS remains outstanding. It is hoped that this will be resolved by October 2017.

5. Next Steps

5.1 The CJOIP Annual Report is to be produced by 1st April 2018 to reflect progress and made available to Scottish Government and Community Justice Scotland by 31st March 2018

5.2 The Annual Report will inform the refreshed CJOIP for 2018/19.

Vikki Binnie Community Justice Partnership Manager 07824569442 10 August 2017	Lillian Cringles Head Social Work/Chief Social Work Officer
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September 2017

APPENDIX 1– Community Justice Outcomes Improvement Plan – Update on Activity



DUMFRIES AND GALLOWAY STRATEGIC PARTNERSHIP RESPONSE TO THE SCOTTISH GOVERNMENT CONSULTATION ON A SOCIO-ECONOMIC DUTY FOR PUBLIC AUTHORITIES

Consultation on The Socio-Economic Duty - Questions

Consultee Name: Dumfries and Galloway Strategic Partnership

Section 1 - Defining the key terms of the Duty

The key terms defined in this section are:

- Socio economic disadvantage
- Inequalities of outcome
- Decisions of a strategic nature
- Due regard

Question 1 - Do you agree that the definitions of these terms are reasonable and should be included within the Scottish Government's forthcoming guidance on the socio-economic Duty?

DGSP Response - Yes

Section 2 - The Public Authorities Covered by the Duty

Question 2A – Do you agree that the socio-economic duty should apply to the Scottish public authorities named here? If not, please specify which authority you do not think it should apply to and why?

DGSP - Yes.

Question 2B - Do you think the duty should apply to any other public authorities, similar to those listed in the Equality Act 2010? If so, please name them and explain why you think the duty should apply

DGSP response - The Duty should also apply to Public Authorities which are subject to the General Duty in the Equality Act 2010 and are also listed in Schedule 1 of the Community Empowerment (Scotland) Act 2015. This would include the Scottish Fire and Rescue Service, the Regional Transport Partnerships, Colleges and a range of national bodies.

The reasons they should also be included is that it would ensure consistency and a shared approach across all these important public bodies; and strengthen and reaffirm partners' contributions to tackling socio-economic disadvantage and inequality.

It would also perhaps be appropriate in any associated Guidance to include Third Sector Interfaces in the same way that they are mentioned in the Community Empowerment (Scotland) Act 2015 Guidance, as the contribution that the third sector makes to this agenda is significant and greatly valued.

Section 3 - Meeting the Requirements of the Duty

Question 3A – Do you have any comments on the steps set out in Section 3?

DGSP response - The steps identified are satisfactory.

Question 3B - What other actions could public authorities take to demonstrate that they are meeting the Duty?

DGSP - There are no further additions required.

Question 3C - Could you offer suggestions as to how public authorities could improve budgetary analysis and reporting so as to take better account of inequalities related to socio-economic disadvantage?

DGSP response - As public authorities are already required to Impact Assess their financial decisions as part of the Equality Act, there could be a requirement to publish the impact or changes in relation to socio-economic circumstances that have occurred as a result of budget investments and decisions. This information could be included in Budget Setting Reports and/or as an annual statement.

Question 3D - Can you offer examples of how public authorities and others have made best use of the expertise of people with direct experience of poverty?

DGSP response - The Council's Anti-Poverty Strategy and Action Plan, endorsed by the Strategic Partnership, was founded on research carried out by Glasgow University which included a number of focus groups with people experiencing poverty.

There is a Community Planning Tackling Poverty Co-ordination Group which brings together volunteers who have experience of poverty from across our region; expert advisers (who are involved at national level on this agenda and have direct experience of poverty); and officers from a range of partners working in relevant services. A key role at the time of writing is their involvement with the Strategic Partnership and wider stakeholders to develop our Local Outcomes Improvement Plan and Locality Plans.

The Chair of the Co-ordination Group is a volunteer with lived experience of poverty and along with the Support Officer will meet with our Community Planning Executive Group on at least an annual basis to present the Group's Workplan and review of the Group's work. This therefore ensures that the Group's expertise is being shared with the senior officers of our statutory partner organisations which is in turn presented to the Strategic Partnership (our Community Planning Partnership Board)

In addition there is a wider Reference Group of people experiencing poverty from across the region - the remit of this Group is: to provide input from a "lived experience" perspective; to advise on any hidden barriers to participation; and to help improve connectivity of services. The Group therefore provides both a reality check and opportunity to hear direct from often hard to reach users.

Our Council's Customer Services Strategy is guiding our work about using the best channel for our customers and the Reference Group is working with us through 'customer journeys' including with the homeless and housing service and Benefits advice. The dialogue has highlighted that engagement direct with people on the phone is preferred as it breaks down that initial barrier and allows staff to guide them through the help available relating to their circumstances. Face to face has also been promoted as valuable because vulnerable people often do not respond to leaflets or letters due to a lack of comprehension or confidence.

A recent Mapping Exercise with Third Sector organisations has provided valuable information about gaps in service provision and the Council has allocated £240,000 to address these gaps with the allocations to be determined by Participatory Budgeting with people experiencing poverty.

Question 3E - What kind of guidance and support on meeting the duty would be most useful for public authorities?

DGSP response - Clear, concise Guidance that focuses on what is expected of public authorities in meeting the Duty; a recommended approach to recording progress and outcomes; and flow charts supported by examples of case studies as demonstrated within the Consultation Document

Question 3F - Do you have a view on whether public authorities should use existing monitoring frameworks to track whether the socio-economic duty is making a difference to outcomes over the long term?

DGSP response - Implementation of the Socio-Economic Duty must be built into monitoring processes to evidence compliance and effectiveness in achieving outcomes. A shared methodology and common tool for recording and monitoring should be developed for use by all public authorities as there is no standard approach at present within existing monitoring frameworks.

It must be recognised that the development and introduction of this approach will require expert resource and this must be identified at national and local level to ensure the introduction of the Duty is meaningful and effective.

Section 4 – Links Between This & Other Duties

Question 4A - Once the socio-economic Duty is introduced, the Scottish Government is keen for public authorities to look strategically across all planning processes in place to maximise their impact. What could public authorities and the Scottish Government do to make sure that the links between the different duties are managed effectively within organisations?

DGSP response – leadership and co-ordination at national level would ensure that Guidance and Scottish Government direction promotes consistency across all public authorities’ planning cycles and reporting requirements.

At local level, the role Community Planning Partnerships should be considered – while not clearly defined within the Consultation paper and recognising that it is not a public authority, their role should be developed and defined within the Guidance notes as tackling poverty/socio-economic disadvantage will require a partnership approach.

In addition individual organisations should be required to involve and evidence the other public authorities with the socio-economic Duty in the development processes and scrutiny of strategic plans.

Question 4B – Can you offer examples of good practice in taking an integrated approach to issues such as poverty, equality, and human rights?

DGSP response –

1) Impact Assessment

the Dumfries and Galloway Strategic Partnership has developed an Impact Assessment Toolkit and Guidance which includes the statutory equality, human rights, strategic environmental and carbon reduction considerations but also includes wider issues of social and economic sustainability and health/health inequalities.

This therefore ensures that there is a broad and integrated overview of the impact of any decision or project and there is specific reference to income and fuel poverty, lack of confidence and self-esteem, individual and community resilience in the Guidance Notes.

Completing the Impact Assessment Tool requires participation by a range of stakeholders including service users, community representatives and representatives of equality and diversity groups.

The fact that the Council, NHS, Integration Joint Board and other partners all use the same Toolkit means that there is a consistent approach to the assessment of policies, plans and financial decisions and is building up expertise across stakeholders in using IA effectively.

Reporting of the outcome of the IAs is included in Council, NHS and IJB Committee/Board reports and available on their respective websites.

2) Strategies and Plans

The Strategic Partnership has identified seven key strategies and plans that form the basis of its strategic planning:

- Anti-Poverty Strategy**
- Children's Services Plan**
- Community Learning and Development Partners' Strategic Plan**
- Health and Social Care Strategic Plan**
- Local Housing Strategy**
- Regional Economic Strategy**
- Regional Transport Strategy**

It receives a consolidated Update Report on each at its quarterly meetings. which allows for links between these related strategies and Plans to be identified and discussed.

3) LOIP and Locality Plans

The development of the Dumfries and Galloway Local Outcomes Improvement Plan and Locality Plans brings together a range of background information and stakeholders to identify and prioritise what needs to be done to address poverty, inequality and human rights. The Equality Outcomes of every public sector partner are set out in our supporting document and have informed the identification of the Outcomes in the LOIP.

Members of the Community Planning Tackling Poverty Co-ordination Group and the Community Planning Equality and Diversity Working Group, both of which have almost equal representation from public sector and volunteers with loved experience, have been the foundation of our stakeholder engagement and the feedback evidences that they know they are being listened to and their contributions are influencing the development of the Plans.

13 September 2017 by Item 5

DUMFRIES AND GALLOWAY STRATEGIC PARTNERSHIP RESPONSE TO THE SCOTTISH GOVERNMENT CONSULTATION ON A SOCIO-ECONOMIC DUTY FOR PUBLIC AUTHORITIES

1. Purpose of Report

1.1 The Scottish Government is consulting on the proposed introduction of [a Socio-Economic Duty on public authorities](#).

1.2 The consultation opened on 18 July 2017, with the deadline for responses being 12 September 2017. Dumfries and Galloway Strategic Partnership (DGSP) has secured an extension to allow its draft response to be considered by the Strategic Partnership at this meeting and submitted by 17 September 2017.

1.3 The consultation was available online and individual community planning partners were able to submit their own responses in addition to the proposed DGSP response.

1.4 Partners within the DGSP have been consulted to develop a partnership response to the consultation, consistent with our approach to previous Scottish Government Consultations (e.g. the Community Empowerment legislation) to demonstrate the consistency across partners and for reasons of efficiency.

2. Recommendation

The Strategic Partnership is invited to:
review and agree **Appendix 1** as the Dumfries and Galloway Strategic Partnership response to the Scottish Government's consultation on the Socio-Economic Duty.

3. Background

3.1 The Scottish Government intends to introduce a Socio-Economic Duty following recommendations from the Smith Commission - the power to commence the Duty was included within the Scotland Act 2016 and the powers transferred to Scottish Ministers on 23 May 2016.

3.2 The Socio-Economic Duty asks particular public authorities to do more to tackle inequalities of outcome caused by socio-economic disadvantage. These Public Authorities proposed in the Consultation document are:

- Scottish Ministers
- Local Authorities
- NHS Health Scotland
- Integration Joint Boards
- Regional Health Boards
- The Scottish Police Authority
- Highlands and Islands Enterprise
- Scottish Enterprise

3.3 The Duty aims to make sure that strategic decisions about the most important issues are carefully thought through so that they are as effective as they can be in tackling socio-economic disadvantage and reducing inequalities of outcome.

3.4 These strategic decisions would include, for example, an economic development strategy; or an annual budget setting out key investment choices.

3.5 The Scottish Government wants to make sure that this Duty is introduced in the right way, so that it can have maximum positive impacts.

13.6 Subject to this Consultation, the feedback on which is expected by 13 October 2017, the Scottish Government plans to commence the Duty by end 2017.

4. Assessment

4.1 The draft response to the Consultation prepared on behalf of the DGSP is detailed in **Appendix 1** for consideration and comment.

4.2 The key points in the draft response are:

- All Public Authorities having Duties in equalities and community empowerment legislation should be subject to the new Duty as this would enable consistency across local partners and strengthen the overall approach to tackling socio-economic disadvantage and inequality
- The inclusion of examples from our local Anti-Poverty Strategy to demonstrate how poverty in this region is being tackled on a partnership basis
- That the Dumfries and Galloway Impact Assessment Toolkit – which covers equality and diversity, environment, social and economic sustainability and health – could be a model for the introduction of the new Duty.

5. Next Steps

The draft response will be amended as necessary and finalised following discussion at the Strategic Partnership meeting and submitted to the Scottish Government by the extended deadline of 17 September 2017.

Wendy Jesson Anti-Poverty Officer Tel: 01776888317 Mob: 07880942909 13 September 2017	Derek Crichton Director Communities Dumfries and Galloway Council
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APPENDIX 1 – draft DGSP Response to the Scottish Government Consultation on a Socio-Economic Duty on Public Authorities



DUMFRIES AND GALLOWAY STRATEGIC PARTNERSHIP

Friday 16 June 2016

WORKSHOP ON DEVELOPING THE DUMFRIES AND GALLOWAY LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP) AND LOCALITY PLANS

OUTPUT PACK

CONTENTS

- 1. Workshop Objectives**
- 2. Introduction by Director Communities – Derek Crichton**
- 3. Attendees**
- 4. Programme**
- 5. Notes from Discussion Groups**
- 6. Closing Remarks and Next Steps – Liz Manson**

Developing our Local Outcomes Improvement Plan and Locality Plans

Community Empowerment (Scotland) Act 2015

- Local Outcomes Improvement Plan and Locality Plans by 1 October 2017
- Engagement is key
- Evidence based
- Focus on inequalities/socio-economic deprivation
- Identify Outcomes we want to achieve
- Detail what improvements we are going to undertake



Dumfries and Galloway Local Outcomes Improvement Plan (LOIP)

- Build on the work undertaken to date
- Interim LOIP in place which has five Outcomes
- Need to link in to the Local Development Plan



Dumfries and Galloway Locality Plans

- focussed on specific places
or
- focussed in specific groups of people
or both!
- maximum size of 30,000 people
- Same purpose as the LOIP



Our programme today

Kirsty - our engagement approach

Discussion Groups – draft Outcomes; engagement; information needs; Locality Plans approach

Liz - next steps - gathering all the strands together





Objectives

- to develop a shared understanding of the requirements for the Dumfries and Galloway Local Outcomes Improvement Plan (D&G LOIP) and the Locality Plans
- agree the draft Outcomes as the basis of our engagement
- to develop our approach to Locality Plans
- to agree the engagement arrangements for the development of our LOIP and Locality Plans
- to identify any further information and data needs



DUMFRIES AND GALLOWAY STRATEGIC PARTNERSHIP

WORKSHOP ON DEVELOPING THE DUMFRIES AND GALLOWAY LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP) AND LOCALITY PLANS

Friday 16 June 2017

11.00am – 1.00pm

Lecture Theatre, Garroch Loaning, Dumfries

Attendees

Strategic Partnership

Cllr Elaine Murray	Dumfries and Galloway Council (DGC)
Rob Davidson	DGC
Gavin Stevenson	DGC
David McMillan	Housing Sector
Philip Jones	NHS Dumfries and Galloway (D&G)
Gary Ritchie	Police Scotland
Alistair McKinnon	Scottish Enterprise
Hamish McGhie	Scottish Fire and Rescue Service
Colin Cook	Scottish Government
Sue Irving	Third Sector
Robin Wishart	Third Sector

Additional Invitees

Derek Crichton	Director Communities DGC
Claire Brown	Third Sector, Dumfries and Galloway
Colin Freeman	Community Empowerment Officer DGC
Michelle McCoy	NHS D&G
Steve Rogers	Head of Service
Shona McCoy	Planning and Regulatory Services

Chairs of Thematic Partnerships and Working Groups

Kirsty Peden	Interim Chair, Participation and Engagement Working Group
Jeanette Byers	Chair, Tackling Poverty Co-ordinate Group
Jamie Ferguson	Annandale and Eskdale Local Rural Partnership

Community representatives

Amanda McGregor	Kate's Kitchen
John McGregor	Kate's Kitchen
David Colquhoun	Kate's Kitchen
Lucy Forteach	DGC
Lindsay Callander	DGC
Susan Brown	DGC
Kelly Lyons	DGC



DUMFRIES AND GALLOWAY STRATEGIC PARTNERSHIP

WORKSHOP ON DEVELOPING THE DUMFRIES AND GALLOWAY LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP) AND LOCALITY PLANS

Friday 16 June 2016

11.00am - 1.00pm

Lecture Theatre, Garroch Loaning, Dumfries

Programme

Tea and coffee available from 10.45am and throughout the Workshop

- 11.00am **Introduction and welcome**
Derek Crichton, Director Communities, Dumfries and Galloway Council
- 11.10am **Developing the Dumfries and Galloway Local Outcomes Improvement Plan and Locality Plans- key messages from our pre-consultation work for the Engagement Programme**
Kirsty Peden, Community Engagement Manager
- 11.20am **Discussion on key issues** - All members will be allocated an initial group and can remain there or move around all four Groups, joining in the discussion and sharing ideas and experience.
- Group 1 - Are these the right draft Outcomes to engage people?**
Facilitator – Liz Manson
- Group 2 - Are these the right ways to engage people?**
Facilitator – Kirsty Peden
- Group 3 – Do we have enough/the right evidence?**
Facilitator – Colin Freeman
- Group 4 – what communities do we want to focus our Locality Plans on?**
Facilitator – Jamie Ferguson
- 12.20pm **Feedback from the Groups and agreement of key issues**
- 12.50pm **Closing remarks and next steps**
Liz Manson, Community Planning and Engagement Manager
- 1.00pm **Close and buffet lunch in the Ailsa Room**

Notes from Discussion Group 1

Strategic Partnership Workshop - Friday 16 June 2017

Employment and employability

- Think differently about business
- Employment – courses and training but no jobs at the end
- The issue about employment is more than 'better paid jobs'
- Job security is key
- More employment opportunities
- Living wage/basic wage – be clear about difference
- Under employment is a big problem for people
- Link with benefits/sanctions
- Volunteering should be encouraged – not sanctioned as it is just now
- Accessibility to employment – overcoming barriers (transport, child care, self-esteem)
- Secure employment is the outcome we want.

Connectivity

- Digital idea – mobile wi-fi/work clubs unit around the region/increasing places
- Quality of the IT equipment in libraries (not secure)
- Broadband access is still variable across the region
- Training and access to equipment would make a huge difference
- Internet is now an essential not a luxury
- Free courses for computers
- What can computers be used for?
 - buying things cheaper
 - earning potential
 - job centre link
 - travelling mobile unit for WIFI

Children and young people

- What does "positive destinations" mean!? Jargon!
- Carers of young children need to be supported more.
- Physical and learning disability should be equal status – they are the same concept.
- Young people – more opportunities, social, volunteering and work.
- Additional support for learning is an important issue.

Older and vulnerable people

- What does 'aging well' look like?
- The Health & Social Care Plan objectives aren't positive
- good concept of self-responsibility/support to look after yourself - that is crucial.
- Physical activity is a thread throughout.
- Isolation is an issue for older people and young people due to lack of transport.

Transport

- Physical safety – Swestrans. Transport problem. Use the facilities partners have.
- Crime transport – safety and security

Other issues

- The vibe of the community/their confidence needs to come through our LOIP
- Ambition should be holistic, not constrained by the concept of socio-economic deprivation
- Raise all aspirations
- Vision for the region should be that we are thriving. people live and work in a great area...
- What is a community? Geography and/or interest
- We need joined up policies and thinking
- How do we get people to take responsibility for their community?
- Avoid a race to the bottom
- Everyone in Dumfries and Galloway needs to see a link in to the LOIP.
- Resilient communities and their empowerment should be a specific target
 - Positive about what they like?
 - What do you want to see improved? Don't close down too much.
- Themes e.g. economy and empowerment, connectivity (broadband and mobile helps deliver better jobs – access to care etc – not just an end in itself); transport; environment; place community. Themes should be overarching.
- What would the difference be? How would it make my life better?
- Increasing community resilience/empowerment/safety/security/confidence/finding own solutions. Also the importance of "place" – big influence on socio economic outcomes and community resilience.
- Enabling communities – enterprising communities.
- Inclusion is an important thing.
- Inequality is a wider – be positive.
- Good place to live.

Notes from Discussion Group 2

Strategic Partnership Workshop - Friday 16 June 2017

- Measurement - How it's made a difference. It's an improvement plan.
- Improvement plan needs to change according to the needs of the community.
- High level plan stays the same. Needs to continually improve elements below this to achieve this.
- Locality Plan should act as bridge.
- Need to continually improve elements below this to achieve this.
- Locality Plan should act as bridge.
- Need buy in from all Chief Execs. Needs promoted. Everything should aim towards this.
- Partners will feed into it.
- Driven by communities.
- Feedback will help to test LOIP.
- Re-word some of the vision.
- Still use some words from Community Planning aspect.
- It's an engagement document, in order to deliver at local level.
- As long as it can be discussed – an official use for it – that's needed.
- Health improvement – community resilience is important to the people.
- Capacity building important too.
- How do we communicate? Healthy and wealthy naturally respond.
- Tick box – pictures – visual representation is preferred.
- Target - tenants, residents groups, disabilities group.
- We know the rep groups should go directly there. Identify priorities and find out actions that are needed to go. E.g. poverty approach; why not approach for LOIP. Can have longer/better conversation.
- Key influence where we spend money and make a difference to people's lives.
- Well intentioned – do it once and do it together.
- Communication – need to express things differently, make more meaningful – plain English – words people use.
- Role of social media? What's their role? Methods simple. Don't need to go to everyone for input.
- Social media is a "theme and issue". Have 2 or 3 key themes.
- Get it out there via social media
- Need face-to-face conversations
- Opportunities to speak with young people at focussed events – Youth Beats "Big Chair", Pop Up Youth Village.

- What would make you happier?
- Everyone has same collective vision
- What works here?
- What do you like?
- Negative messages.
- Have more holistic vision
- How were you feeling
- Do you think you make a difference in your job?
- How safe do you feel? (Make lives better how?)
- “Short and snappy” – people benefit from reduced LOIP document. Important to simplify outcomes as they are a bit negative.
- 2018 Year of Young People.
- Young people to have wealth, career, well-being.
- Spin language to make positive. Not “vulnerable people” and phrases like “positive destination”. Engage with groups. Language needs to be relevant and accessible to everyone. Language is more general and more positive.
- Clearer pathways – career progression. One in employment – pathways to careers.
- How brave have we been? It’s not just to fulfil need for professionals, it’s for everyone.
- More prescriptive – less ability to deliver.
- How to measure if it’s working – community showing it made a difference.
- Less prescriptive document. Guidance is guidance only. Let’s be brave and produce something that everyone can understand.
- Engagement document to go out and talk to people and make commitments (back office document)
- Community priorities not public services – e.g. volunteering, safety, care..
- Be bold – we know where the groups are?
- Make the LOIP more prominent.
- Focus attention on engaging service users on monitoring the plan and measuring the improvements.
- Consider who leads the engagement.
- Use partners experience?
- Place standard tool.

Notes from Discussion Group 2

Strategic Partnership Workshop - Friday 16 June 2017

1. Vision
Key commitments of what we want Dumfries and Galloway to be like (engage).
2. Working documents that deliver the vision.
 - Who's responsible
 - How it's measured
 - Who's checking
3. Locality Plans (geographic/thematic)
4. Community Action Plans.

Notes from Discussion Group 3

Strategic Partnership Workshop - Friday 16 June 2017

- No shortage of information/evidence.
- Evidence and info needs to reflect root cause of inequality.
- Information needs to be available, specific to the inequality and accessible.
- Understandable and usable information needs to be deliverable.
- Case studies are important but cannot replace statistics.
- The service user needs to remain in focus

Notes from Discussion Group 4

Strategic Partnership Workshop - Friday 16 June 2017

- Partners need to share resources to impact on disadvantages in a rural area like D&G.
- Poverty not only in designated areas of disadvantage but recognises there are areas where poverty is more concentrated.
- Place has an important part to play – we need to help communities look at their place. Place Standards tools may help.
- Poverty can be hidden – people won't say – can be one person in an affluent street.
- Ability to get help.
- Employed – 2 job poverty.
- We have people in region with 2 part time jobs – still not coping financially.
- People can go under the line easily.
- Focus on where we can make a difference.
- Helping people find access into jobs/training. Help people to help themselves – build on good practice thematically.
- Communities doing for themselves is key.
- Recognise real communities, not areas and wards.
- Work with community plans.
- Self-esteem is key to regeneration.



DUMFRIES AND GALLOWAY STRATEGIC PARTNERSHIP

WORKSHOP ON DEVELOPING THE DUMFRIES AND GALLOWAY LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP) AND LOCALITY PLANS

Friday 16 June 2016

11.00am - 1.00pm

Lecture Theatre, Garroch Loaning, Dumfries

Closing remarks

- Content of the Plans – need to see clear alignment with the Plans and Strategies of partners that will deliver the LOIP Outcomes
- Engagement around the Plans – draw on the significant, recent engagement with our communities; focus on our most vulnerable people; specific communities and partners rather than a consult with the general public; use them and concepts for the engagement document
- Don't overwhelm or cloud the Plans with statistics and figures; keep them simple; use case studies and personal testimonies as well as performance indicators and projects to measure success
- A combination of communities of place and interest for our Locality Plans

Next Steps

- Partner organisations and Stakeholder Groups will be involved in development over coming months
- Development Group of officers will align the engagement feedback; evidence and analysis; and performance information and produce draft Plans
- Strategic Partnership Workshop on 15 September will consider draft Plans and they will then be finalised by the due date of 1 October 2017

ENGAGEMENT PROGRAMME FOR LOCAL OUTCOME IMPROVEMENT PLAN (LOIP) and LOCALITY PLANS -

Item 6 Appendix 2

	Actions	Sept - Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17
1	Pre consultation including Place Standard information gathered for the Local Development Plan													
2	Participation and Engagement (PE) Working Group (WG) established													
3	Inter-agency Consultation Institute Training (20 officers on each Programme)													
4	Pre consultation with Tackling Poverty and Equality and Diversity WGs and Participation and Engagement Network													
5	Report on findings to Executive Group and Strategic Partnership													
6	Communicate the Engagement Programme													
7	Undertake engagement with Tackling Poverty and Equality and Diversity Working Groups and other stakeholders													
8	Meetings of the Development Group													

	Actions	Sept - Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17
9	Meeting of the Executive Group													
10	LOIP and Locality Plans developed by Strategic Partnership Workshop													
11	Engagement with communities and individual partners/partnerships													
12	Development Group refines draft documents													
13	Draft LOIP and Locality Plans published by 1 October 2017													
14	Responses to the draft documents submitted													
15	Development and Executive Groups consider feedback and make amendments to draft Plans													
16	Strategic Partnership sign off the LOIP and Locality Plans at its meeting													

Notes

Preparatory work

Engagement activity

Analysis and reporting

Decision making

DUMFRIES AND GALLOWAY LOCAL OUTCOMES IMPROVEMENT PLAN AND LOCALITY PLANS

1. Purpose of report

This report provides the Strategic Partnership with an update on the development of the Dumfries and Galloway Local Outcomes Improvement Plan (LOIP) and Locality Plans.

2. Recommendation

The Strategic Partnership is invited to:

2.1 agree the format of the LOIP as set out in paragraph 3.5 being a short, focussed document with the background evidence and supporting material produced as Appendices; and

2.2 agree the updated engagement programme for the development of the Dumfries and Galloway LOIP and Locality Plans as detailed in Appendix 2.

3. Considerations

LOIP

3.1 The Community Empowerment (Scotland) Act 2015 requires each Community Planning Partnership (CPP) to develop, agree, monitor and report on a LOIP. This aspect of the Act was enacted on 20 December 2016.

3.2 As our Strategic Partnership has an Interim LOIP in place (agreed by the Strategic Partnership in September 2016) and seven Strategies and Plans have been identified as supporting the LOIP, we have been in a good place to move forward.

3.3 The Strategic Partnership held a Workshop on 16 June 2017 to develop our thinking around the LOIP. The Output Pack has been circulated to all invitees and is attached as **Appendix 1**. A recommendation relating to the LOIP was the need to see clear alignment with the Plans and Strategies of partners that will deliver the LOIP Outcomes

3.4 Engagement around the Plans was also discussed at the Workshop and the recommendation was to draw on the significant, recent engagement with our communities; focus on our most vulnerable people; specific communities and partners rather than a consult with the general public; and use concepts for the engagement document. The activity over the last months therefore has been regular engagement with the Tackling Poverty Reference Group and Equality and Diversity Working Group; and individual members and Partnerships have taken the opportunity to discuss the emerging Outcome themes and issues based on the attached document (**Appendix 2**)

3.5 The Development Group has met twice and in line with the Workshop message 'Don't overwhelm or cloud the Plans with statistics and figures; keep them simple;

use case studies and personal testimonies as well as performance indicators and projects to measure success', its proposal, endorsed by the Executive Group at its meeting on 23 August 2017 and presented for approval is that the LOIP document itself is a short, focussed document with the necessary supporting material as Appendices as follows:

- data and evidence;
- links to physical planning;
- contribution to the Scottish Government National Performance Outcomes and links to supporting Strategies and Plans;
- resources; and
- engagement

Locality Plans

3.6 The Regulation for Locality Plans was also enacted on 20 December 2016. It states a maximum population size for a Locality Plan and the Guidance indicates that this need not necessarily be for a geographic community. Communities of interest could also be the population for a Locality Plan – the key issue is the identification of a group of people facing the greatest inequality and socio-economic disadvantage within the CPP area.

3.7 The Workshop in June 2017 also developed our thinking around Locality Plans. and recommended that we should develop a combination of communities of place and interest for our Locality Plans.

3.8 The Executive Group at its meeting on 23 August 2017 agreed that the geographic communities should be a mixture of different types of community and that building on existing Community Action Plans would give us a sound foundation and is consistent with our approach to the LOIP. In addition a number of towns and villages have recently used the Place Standard to identify their current and future needs; and communities interest and willingness to be involved would be a key determinant which could be identified through discussions with community groups and using the Local Rural Partnership members. The Workshop today seeks to refine and define the criteria to identify suitable communities.

3.9 The Executive Group also agreed that a suitable community of interest Locality Plan was food bank users – this emerged through discussion around the results of the Tackling Poverty Mapping Project and forthcoming work around food fiscal education by Public Health. A draft Plan is therefore part of the Workshop papers and its development would be taken forward by current and previous food bank users as well as providers and public sector contacts.

3.8 At a recent meeting of the Community Planning Network, the position across CPPs highlighted a significant variation in the number of Locality Plans being proposed by each CPP from 24 to 1, reflecting that the position is very different in each area.

3.9. Engagement with potential communities is taking place on an informal basis at the present time and the results of these discussions will be shared during the Workshop session.

Discussions at national level

3.10 Discussions between CPPs, Scottish Government and the Improvement Service at the National Community Planning Network on 25 August 2017 highlighted that across the CPPs, the 1 October 2017 timescale was proving a challenge due to local government elections; the ensuing summer period; the capacity of national organisations to contribute to 32 LOIPs and a number of Locality Plans; and to fulfil the community engagement that the Plans merited.

3.11 There was therefore a recognition that publication of the final draft of the LOIPs and at least one Locality Plan for the area by 1 October 2017 would fulfil the statutory requirement and would allow for a final stage of consultation with stakeholders.

3.12 There is a commitment to embracing best practice and self-evaluation guidance developed by the Improvement Service to support Partnerships in the development of their Local Outcomes Improvement Plan.

Updated Engagement Programme

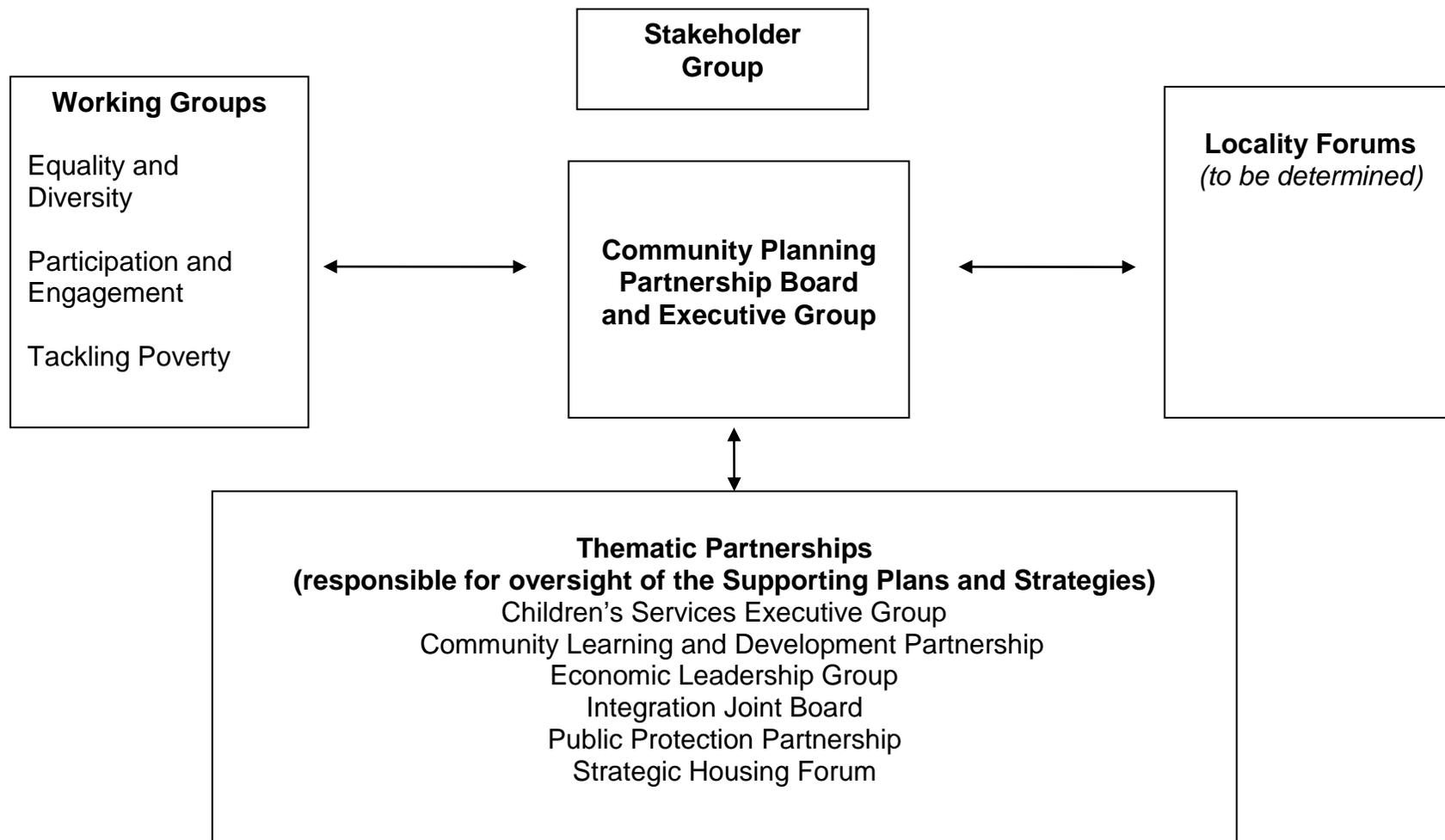
3.12 It is therefore proposed that the engagement programme be updated to reflect this position and Appendix 2 sets out the proposed revised timetable.

Kirsty Peden Community Engagement Manager 30 August 2017	Derek Crichton Director Communities Dumfries and Galloway Council
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Appendices

1- Workshop Output Pack

2 - Engagement Programme for the development of the Dumfries and Galloway LOIP



**DUMFRIES AND GALLOWAY COMMUNITY PLANNING PARTNERSHIP BOARD
(17)**

Community Councils	one representative
Dumfries and Galloway Council	5 Elected Members, to include the Leader of the Council
Further/Higher Education Sector	one non-Executive Board representative
Housing Sector	one non-Executive Board representative
NHS Dumfries and Galloway	Chair
Private Sector	one representative
Regional Transport Partnership	Chair
Scottish Enterprise	one Board member
Scottish Fire and Rescue Service	one Board member
Scottish Police Authority	one Board member
Third Sector	two Board member representatives
Observer Scottish Government	Location Director

Dumfries and Galloway Community Planning Partnership Board is a strategic level partnership of agencies and organisations from the public, private, voluntary and community sectors that have an interest in Dumfries and Galloway. It is an unincorporated body.

The aim of the Community Planning Partnership Board is to work together 'to create an ambitious, prosperous and confident Dumfries and Galloway where people achieve their potential'.

Remit

- Set out a joint vision and high level outcomes for Dumfries and Galloway in the form of a Local Outcomes Improvement Plan
- Set out the contribution expected from partners towards delivering these outcomes
- Monitor and evaluate progress on agreed outcomes, and receive regular reports on these and identify and agree corrective action where appropriate in line with the Community Planning Performance Management Framework
- Identify and secure the resources necessary to achieve the agreed outcomes
- Influence the national agenda to secure the best outcomes for Dumfries and Galloway
- Co-ordinate joint Dumfries and Galloway responses on strategic issues
- Adopt a way of working together which properly reflects and enhances the governance arrangements of the partners
- Through the Executive Group, receive reports on significant issues facing thematic partnerships and locality forums.

Criteria for Membership

- Non Executive Board/Elected representatives of organisations named as having a Duty to lead Community Planning in legislation
- Representatives of housing and private sectors, Community Councils and community groups

- Members may nominate a substitute to attend meetings and events

Chair/Vice Chair

- The Partnership will be chaired by the Leader of Dumfries and Galloway Council, or, in the Chair's absence, by the Vice Chair, the Chair of NHS Dumfries and Galloway
- In the event that the Chair and Vice Chair are not at the meeting, a Chair will be chosen by those present at the meeting

Meetings

- The Community Planning Partnership Board will meet four times per year
- The quorum for the meeting will be seven members, representing at least four different member organisations/forums
- The Community Planning and Engagement Manager will ensure executive and administrative support
- The Executive Group as advisors to the Board will attend as required
- All members of the Board can request and submit reports
- All meetings are open to the public and media to attend
- Decisions taken by the Strategic Partnership must be followed through by reports being submitted to the relevant partner(s) decision making or communication system

Decisions taken outwith meetings

There may be occasions when decisions are required to be taken between meetings. In such instances, the decision making will be delegated to the Chair of the Executive Group in consultation with the Chair and Vice Chair and actioned by the Community Planning and Engagement Manager. The matter will be reported at the next Community Planning Partnership Board meeting for homologation.

Voting

Consensus should be reached wherever possible. However in the event that the Board is unable to reach consensus in any matter a vote may be required.

- All members of the Board have equal status and where issues are to be voted upon, each member has one vote
- In the event of an even number of votes 'for' and against', the Chair will have the casting vote
- Votes will be made by roll call and recorded in the minutes

Communication Channels

- Copies of agendas and reports will be available on the Community Planning website www.dumgal.gov.uk/communityplanning
- Agendas and reports will be circulated to the Board members normally one week prior to the meeting and then posted on the website

2. COMMUNITY PLANNING EXECUTIVE GROUP

Dumfries and Galloway Council - Chief Executive

NHS Dumfries and Galloway - Chief Executive

Police Scotland - Local Commander Dumfries and Galloway Division

Scottish Enterprise – Regional Director

Scottish Fire and Rescue Service - Local Senior Officer Dumfries and Galloway Division

Third Sector, Dumfries and Galloway - Chief Executive Officer

Remit

- To provide advice and guidance to the Community Planning Partnership Board in its work programme and activities
- To ensure the delivery of the Community Planning Partnership Board's decisions in line with the Performance Management Framework and through the allocation of resources and decisions taken within the key public sector partners
- To agree the membership, remit and Workplans of Community Planning Working Groups and Locality Forums
- To receive work programmes/strategic plans of thematic forums and to advise the Community Planning Partnership Board of significant issues, for example changes in policy direction and budget challenges
- To ensure inter-agency/sector leadership development across partners

Criteria for Membership

- Senior Executive of the organisations named as having a Duty to lead Community Planning in legislation and Guidance

Meetings

- The Group will normally meet on a bimonthly basis
- The Chief Executive Dumfries and Galloway Council will chair the meetings
- The Community Planning and Engagement Manager will ensure executive and administrative support for the meetings

Communication Channels

- Agendas, reports and minutes will be circulated to the Group via the Group members' respective Personal Assistants
- A Briefing of recent discussions and decisions, along with minutes of the Group's meetings, will be submitted to the Community Planning Partnership Board for noting

FUTURE COMMUNITY PLANNING ARRANGEMENTS FOR DUMFRIES AND GALLOWAY

1. Purpose of report

This report presents proposals for updated arrangements for community planning in Dumfries and Galloway.

2. Recommendation

The Strategic Partnership is invited to: agree the future arrangements for community planning in Dumfries and Galloway as set out in the Appendices, drawing on recent developments as set out in section 3 and noting that the locality forum arrangements will be reviewed in the autumn.

3. Background

The Strategic Partnership has discussed the arrangements for community planning at its last two meetings, including an emerging model, taking into account developments at national and local levels. Issues discussed are as follows:

3.1 Separating the roles of non-Executive Appointed/Elected Members and officers to give clarity to the operation of the Board

3.2 Increased community representation on the Board to reflect the overall agenda of empowerment and engagement with local communities

3.3 A more equal and balanced relationship between the strategic, thematic and locality forums in the structure

3.4 The statutory responsibility for leading community planning is shared across five organisations (Councils, NHS, Scottish Enterprise, Police Scotland and Scottish Fire and Rescue Service) with Third Sector Interfaces named in the Guidance as having a key role to play also.

3.5 A stronger focus on socio-economic deprivation and inequality across all the work of the Community Planning Partnership

3.6 New responsibilities for the planning and monitoring of Community Justice, since 1 April 2017

3.7 Greater interest in the work of the Board and a commitment to increasing openness and transparency

3.8 Increasing engagement with the wider group of organisations in our stakeholder group and ensuring that all the organisations identified in Schedule 1 of the new Community Empowerment (Scotland) Act 2015 legislation are involved in this group and appropriate thematic partnerships.

4. Benchmarking and national developments

4.1 A review of community planning structures across the other 31 areas of Scotland has evidenced that there is no one single model for CPP arrangements. However there are some general principles which have already been identified in our discussions (3.1 – 3.3).

4.2 The National Community Planning Working Group, chaired by the then COSLA President Councillor Pat Watters and with representation from a number of stakeholders, was stood down in 2015. Discussions are currently taking place within Scottish Government, the Improvement Service and SOLACE (the Society of Local Authority Chief Executives) about future arrangements.

4.3 Support for Community Planning Partnerships is also under discussion – the Scottish Community Development Centre, the Improvement Service and the Scottish Government are all looking at the requirements, based on a survey of Community Planning Managers undertaken in spring 2017 by What Works? Scotland and a forthcoming analysis of LOIPs and Locality Plans.

5. Proposals

5.1 There is a clear ambition to increase the engagement and involvement of our communities (both geographic and of interest) in community planning in Dumfries and Galloway. The proposed way forward at **Appendix 1** seeks to provide wider opportunities for communities to engage in and influence decisions that affect them.

5.2 Our approach embraces best practice, seeks to encourage constructive challenge and enables a greater understanding of the distinct needs and aspirations that exist across communities in Dumfries and Galloway. Working in partnership with communities we have an opportunity to jointly identify responsive solutions to local priorities.

5.3 At its meeting on 25 July 2017 the Executive Group considered our future arrangements and agreed to recommend the model at **Appendix 1** to this meeting for approval.

5.4 The proposed name, membership, remit and arrangements of the Board and Executive Group are detailed in **Appendix 2**.

5.5 Discussions will take place with Community Councils and the private sector about the mechanisms to identify a representative and communication arrangements. Discussions with other CPPs has identified that there are a range of approaches, depending on the structures and groupings that are in place across the area.

5.6 There is a commitment to embracing best practice and self-evaluation guidance developed by the Improvement Service to support Community Planning Boards and Partnerships to critically review their leadership arrangements.

6. Review of Locality Partnerships

6.1 As previously agreed, a Review of Locality Partnerships is to take place once the locality structures of the Council and Health and Social Care Partnership have been established. The Health and Social Care model was set up in 2016 and is based on four areas; and recommendations are being submitted to Dumfries and Galloway Council on 26 September 2017 also for a structure of four areas.

6.2. The terms of reference for the Review have already been agreed and the Review will begin immediately after the Council's arrangements have been agreed with a view to reporting to the next meeting of the Partnership in November 2017. Members will be aware that the existing four Local Rural Partnerships operate very differently across the region but there will be an opportunity during the Review for all the members to contribute in person and/or in writing.

Liz Manson Community Planning and Engagement Manager 01387 260074 30 August 2017	Derek Crichton Director Communities Dumfries and Galloway Council
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Appendices - 2

Appendix 1 – model of Dumfries and Galloway Community Planning structures

Appendix 2 – proposed memberships, remits and arrangements for the Community Planning Partnership Board and Executive Group