

**SUMMARY SHEET  
SUMMARY OF IMPACT ASSESSMENT (IA)**

Policy Administrations Group Budget Proposal 2024

Date of process 19<sup>th</sup> February 2024

Lead service Administrations Group

Contact person for process Malcolm Johnstone, Elected Member

**Names of those involved in process**

Malcolm Johnstone, Elected Member, Mark Molloy, Service Manager and Linsey Little, Development Officer Poverty and Inequalities

**Summary of IA**

The Council is required to publish the findings and results of all IAs conducted. The publication should include a summary of the following:

<p><b>Research and data (section 3)</b> What was used to assess the impact of the policy and a summary of the findings? Who was involved and consulted during the assessment stage? What were the findings from the consultation and how was this information used to develop the policy?</p>	<p>Information contained within the Budget Proposal submitted by the Administrative Group and the Policy Development Proposals and Savings Options prepared by Council Services.</p>
<p><b>Impact Assessment (section 4)</b> From the summary table at number 25 list the impacts.</p>	<p>Positive Impact(s) – 7 (Age, Disability, Sex, Sexual Orientation, Health &amp; Wellbeing &amp; Health Inequalities, Economic &amp; Social Sustainability and Environmental Sustainability, Climate Change and Energy Management) No Impact(s) – 4 (Gender reassignment and Transgender, Pregnancy and Maternity, Race and Human Rights) Negative Impact(s) – 6 (Age, Disability, Marriage and Civil Partnership, Religion or belief, Health &amp; Wellbeing &amp; Health Inequalities and Economic &amp; Social Sustainability)</p>
<p><b>Monitoring and review (section 5)</b> How is the policy to be monitored - how often and by whom?</p>	<p>Regular reports to committee. Full Council Budget will be presented in February 2024.</p>

### Summary of actions arising from the Impact Assessment

Transfer details from table at number 26

<b>Actions</b>	<b>Responsibility</b>	<b>Timescale</b>
<u>Cost of Living Support</u> – The reductions are based on the actual spend on the majority of the projects and the stabilisation of the energy market. An early communication to Council staff to advise of the reduction in funding available.	Relevant Council Service	Implementation of change
<u>Additional Specific Fees &amp; Charges options</u> - The increase in fees for a Saturday ceremony aligns with the current fee levels charged for a Sunday ceremony. An early communication would be put out to inform the public of the increase in fees.	Relevant Council Service	Implementation of change
<u>Additional Specific Fees &amp; Charges options</u> – The increase in charges at Harbours aligns with other harbour authorities. An early communication would be put out to inform the public of the increase in fees.	Relevant Council Service	Implementation of change