

SUMMARY SHEET SUMMARY OF IMPACT ASSESSMENT (IA)

Policy Polling District and Polling Places Review 2023 Date of process 14 November 2023

Lead service Governance and Assurance Contact person for process Mairi Copeland, Elections Co-ordinator

Names of those involved in process

Mairi Copeland, Elections Co-ordinator
Nick Evans, Democratic Services Manager

Summary of IA

The Council is required to publish the findings and results of all IAs conducted. The publication should include a summary of the following:

Research and data (section 3) What was used to assess the impact of the policy and a summary of the findings? Who was involved and consulted during the assessment stage? What were the findings from the consultation and how was this information used to develop the policy?	Historic Voter turnout at elections, electoral registers detailing the number of station and postal voters,
Impact Assessment (section 4) From the summary table at number 25 list the impacts.	Positive Impact(s) – 0 No Impact(s) – 11 (Sex, Gender reassignment and Transgender, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or belief, Sexual orientation, Human Rights, Health & Wellbeing & Health Inequalities, Economic & Social Sustainability and Environmental Sustainability, Climate Change and Energy Management). Negative Impact(s) – 2 (Age and Disability)
Monitoring and review (section 5) How is the policy to be monitored - how often and by whom?	Voter turnout at elections, on-going assessment of polling places suitability, any changes in legislation affecting Polling Districts and Places. The next statutory review of Polling Districts and Polling Places will begin on 1 October 2028

Summary of actions arising from the Impact Assessment

Transfer details from table at number 26

Actions	Responsibility	Timescale
Those who may have difficulty in travelling to a polling station have the alternative of a Postal Vote. Where the location of a Polling Place changes all relevant electors will be written to. As part of this communication the option of a Postal Vote will be promoted for those who may difficulty in travelling to the new location. When an election is called Poll Cards and Poll Letters will advise voters where their polling station is, our website will have an updated list of approved polling places and communications during an election period will highlight the locations of polling places.	Promotion by ERO and Elections Office	On-going