SUMMARY SHEET
SUMMARY OF IMPACT ASSESSMENT (IA)

Policy	Non-Domestic Rates Empty Property Relief Report	Date of process	29 September 2023

Lead service	FWR	Contact person for process	Paula Doherty, Revenues and Benefits Operations Team Leader

Names of those involved in process
Paula Doherty - Revenues and Benefits Operations Team Leader, Paula MacDonald – Strategic Housing Co-ordinator , Jamie Little – Team Leader Strategic Housing and Regeneration Investment

Summary of IA

The Council is required to publish the findings and results of all IAs conducted. The publication should include a summary of the following:

Research and data (section 3) What was used to assess the impact of the policy and a summary of the findings? Who was involved and consulted during the assessment stage? What were the findings from the consultation and how was this information used to develop the policy?	Current property database and benchmarking across other Local Authorities A full list of all Non-Domestic properties with their occupancy status and relevant rates charges was available to inform the group. Length of time properties have been empty along with Rates Liable party details. Consideration given to the Vacant and Derelict Land Strategy.
Impact Assessment (section 4) From the summary table at number 25 list the impacts.	Positive Impact(s) – 3 (Health & Wellbeing & Health Inequalities, Economic & Social Sustainability and Environmental Sustainability, Climate Change and Energy Management) No Impact(s) – 10 (Age, Disability, Sex, Gender reassignment and Transgender, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or belief, Sexual orientation and Human Rights) Negative Impact(s) – 0
Monitoring and review (section 5) How is the policy to be monitored - how often and by whom?	Subject to Bi annual review and report to relevant Committee.

Summary of actions arising from the Impact Assessment

Transfer details from table at number 26

Actions	Responsibility	Timescale
N/A		