

## **Confirmation Property Layout is In Accordance with Former Approval**

### **Notes for Guidance**

1. A fee of £175\* is charged for each confirmation relative to one Building Warrant (and associated Amendments to Warrant). The application should be accompanied by a cheque for the requirements amount payable to "Dumfries & Galloway Council". No inspections will be undertaken until the required fee is received. \*If a building warrant number is not provided and a system search has to be done an additional fee of £50 will be required making a total fee of £225.
2. The service is limited to one inspection.
3. The application should be in letter form. All relevant information should be provided including the Building Warrant reference number and where applicable any associated Amendment to Warrant reference numbers.
4. On receipt of the application arrangements will be made to visit the site. A daytime telephone number should be provided if possible.
5. A letter confirming that the layout accords will be issued, or
6. If the layout does not accord a letter will be issued listing the variations observed. It should be noted that in this case the authority may take further action.

Area Office, Kirkbank, English Street, Dumfries,  
DG1 2HS, Tel 01387 260199

Area Office, Sun Street, Stranraer, DG9 7JJ,  
Tel 01776 888417

**Dumfries & Galloway Council**