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**DUMFRIES AND GALLOWAY COUNCIL**

**EDUCATION SUPPORT SERVICES**

**APPLICATION FOR HELP TOWARDS THE COST OF SCHOOL TRANSPORT**

**NON ENTITLED PUPILS**

**PUPIL NAME**

**DATE OF BIRTH**

**ADDRESS**

**POST CODE TEL NO.**

**EMAIL ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SCHOOL (S) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DAILY COST OF TRANSPORT/ MILAGE**

**PARENT/GUARDIAN TITLE SIGNED**

**PRINT NAME DATE**

**PLEASE NOTE, THIS APPLICATION MUST BE COMPLETED EACH SESSION**

OFFICIAL USE

**Criteria**

* Pupil lives more than 2 but less than 3 miles from school
* Pupil attends catchment school
* Pupil is in receipt of Free School Meals
* Pupil has previously been declined for “grace and favour” transport
* Other (record via school chronology )

**ACCEPTED REFUSED**

**REASON FOR REFUSAL**

**Please return completed application to:** [educationadminhub@dumgal.gov.uk](mailto:educationadminhub@dumgal.gov.uk)

For information regarding School Transport, please visit the Council’s website on:

Free school transport - Dumfries and Galloway Council (dumgal.gov.uk) <https://dumgal.gov.uk/article/15245/Free-school-transport>

**Chief Executive Service – Purchase Ledger Team** ****

Method of Payment Election Form - Discretionary Transport Fund

Please complete this section then one of Sections A or B below, depending on the method of payment required. To avoid any delay in payment please ensure this form is returned to: - [educationadminhub@dumgal.gov.uk](mailto:educationadminhub@dumgal.gov.uk)

**Name (Block Caps)**

**Contact Tel No E-mail Address**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **National Insurance number** |  |  |  |  |  |  |  |  |  |

**I authorise payment into my account details below:-**

**Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **PAYMENT INTO YOUR BANK ACCOUNT**

**Name and Address of Bank**:- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Bank Sort Code**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |

**Bank Account Number**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |

Please arrange for this section to be completed by your Building Society and have the form stamped by them as evidence that the details are correct. NB Some Building Societies are not full members of the clearing system and although payment will be transmitted to the Building Society’s account, there may be a delay in them crediting your account. If you do encounter delays you should contact the Building Society concerned.

**Building Society Bank Sort Code**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |

**Building Society Bank Account Number**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |

**Building Society Bank Account Roll Number**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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