



**THE HOUSING (SCOTLAND) ACT 2006—PART 5  
(LICENSING OF HOUSES IN MULTIPLE OCCUPATION)**

**SITE NOTICE OF APPLICATION**

Notice is given that an application has been made to Dumfries and Galloway Council for a licence to operate a **House in Multiple Occupation** at:

.....

Applicant Name: .....

Address: .....

Signed: ..... Date: .....

**NOTES FOR OBJECTORS**

Any objection to this application must be:

- a) made in writing,
- b) give the name and address of the objector or their agent,
- c) be signed by the person making the objection, and
- d) must specify valid grounds for the objection.

Under the aforementioned Act the applicant must be given the opportunity to respond to an objection. The local authority is required to give the applicant a copy of any valid written representation received.

Objections to this application must be received by the local authority within 21 days of the above date, at the following address:

**DUMFRIES AND GALLOWAY COUNCIL  
HMO LICENSING AND LANDLORD REGISTRATION  
MUNICIPAL CHAMBERS  
BUCCLEUCH STREET  
DUMFRIES  
DG1 2AD**



**GUIDANCE FOR SITE NOTICE OF APPLICATION**

**NOTES FOR APPLICANT**

The Housing (Scotland) Act 2006—Part 5, provides that an applicant for a licence must arrange for the notice overleaf to be displayed at or near the premises to which the application refers to.

The notice must be sited in a place and at a height where it can be conveniently read by the public (preferably on a nearby lamppost or on a fence adjoining the pavement).

This site notice must be displayed for a period of at least 21 full consecutive days commencing from, but not inclusive of, the date of our receipt of the completed application form.

Applicants must take reasonable precautions to protect the notice and, if necessary, to replace the notice if it is removed, obscured, or defaced.

**After display, the original notice must be returned to Dumfries and Galloway Council at the address overleaf, with the declaration below completed by the applicant or agent.**

<p>I (applicant's name) ..... confirm that the notice overleaf was displayed at the named premises for a period of at least 21 continuous days following submission of the licence application.</p> <p>The notice was displayed from: ..... to: .....</p> <p>Signature: ..... date: .....</p>
---